

City Council Proceedings
April 15, 2019

The governing body of the City of Powell met in regular session at 6:00 p.m. on April 15, 2019 in the Council Chambers of City Hall. Council President Jim Hillberry opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Council President Hillberry called the meeting to order and the following were present: Council Members Jim Hillberry, Floyd Young Tim Sapp, Scott Mangold, Lesli Spencer and Steven Lensegrav. Absent Mayor John Wetzel. City Officials: City Administrator Zane Logan, City Clerk Tiffany Brando, City Attorney Sandee Kitchen, Deputy Attorney Scott Kath and IT Manager Zack Thorington.

Approval of Agenda: Councilman Mangold moved to approve the agenda as presented, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Approval of April 1, 2019 meeting minutes. Councilwoman Spencer made a motion to table until May 6, 2019 meeting, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Bills and Claims: Councilwoman Spencer made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Request to land helicopter for NWC rooftop unit replacements by Schrader Metal. Councilwoman Spencer moved to approve, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Signage for Wiggly Park (dog park) presented to council and Councilman Young asked about removal of trees and it was stated one tree removed and another trimmed. Councilman Lensegrav moved to approve the signage presented, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Committee Updates: Councilman Hillberry Shoshone Municipal Pipeline, Councilwoman Spencer Airport Board, Councilman Young Arbor Day, Councilman Lensegrav Golf Board and Councilman Mangold Recreation Board.

City Administrator Agreement: Zachary M. Thorington City Administrator agreement presented and Councilman Mangold and Councilwoman Spencer both spoke on the agreement and is a fair agreement for both parties. Mr. Thorington spoke on the agreement terms and thanked the Council. Councilman Mangold moved to approve, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

Owner's Representative Agreement for Hotel/Convention project presented for Zane Logan to be the City's representative on a part time employment contract. Discussion of start date and agreement to be July 15, 2019 contingent on completion of all grant requirements being met for private funding by the developer. Councilman Lensegrav moved to approve the agreement contingent on all grant requirements being met beginning July 15, 2019, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

WAM Voting delegate for summer WAM Convention June 12-14, 2019 in Sheridan. Councilman Lensegrav and Councilwoman Spencer will be attending as well as Mayor Wetzel. Councilman Young moved for Mayor Wetzel be the voting delegate and Councilwoman Spencer the alternate, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

Ordinance No. 6, 2019: Read by title Attorney Kath – An Ordinance Re-Zoning A Portion of Tract 3, Lot 63, Triple S Subdivision to the City of Powell from Limited Industrial District (I-L) to Residential Mixed Use District (R-M). Councilman Young moved to approve on third reading, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Subdivision and Final Plat for Triple S Subdivision presented by Attorney Kath and Councilman Mangold moved to approve and authorize necessary signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

WYDOT Sealcoat/Marking State Aid 2019 agreement for Airport project presented by Administrator Logan. Councilman Lensegrav moved to approve and authorize all necessary signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Third Quarter Revenue and Expenses presented by Administrator Logan and overall revenue is at 78% with general fund at 82% while overall expenses are at 68% and general fund is at 73%.

General Announcements: Administrator Logan update on WMPA meetings, and the budget meeting is set for May 6th at 2:00 p.m. Updated on the Absaroka Street project.

There being no further business to be considered at this meeting, Councilman Mangold moved to adjourn, seconded by Councilwoman Spencer unanimous approval, MOTION CARRIED. Council President Hillberry adjourned the regular meeting at 6:43 p.m.

APPROVED:

Mayor

ATTEST:

City Clerk

PAYROLL CLAIMS

1	AFLAC Dependent Childcare	\$516.66	Payroll Deductions
2	AFLAC Insurance Premiums	\$2,269.84	Payroll Deductions
3	AFLAC Unreimbursed Medical	\$4,003.14	Payroll Deductions
4	Internal Revenue Service	\$110,041.43	FICA
5	Great West Retirement Service	\$12,395.40	Deferred Compensation
6	Workers Compensation	\$31,742.17	Worker's Compensation
7	Wyoming Retirement System	\$73,131.57	Retirement Contribution
8	Child Support	\$816.00	Payroll Deductions
9	Prudential Insurance Premium		Payroll Deductions
10	Garnishment	\$0.00	Payroll Deductions
11	Health Benefit Plan	\$95,446.36	Plan Benefit

TOTAL PAYROLL RELATED: \$330,362.57
TOTAL PAID WAGES IN MARCH 2019: \$359,013.32

12	307 Glass	Sanitation	\$ 60.00	Chip Repair
13	Aldrich & Company	Parks	\$ 199.79	Painting supplies, Plywood, Wedge Anchor
14	AlSCO	Admin, Police	\$ 122.71	Rugs Cleaned, Mops
15	Ascent Aviation	Airport	\$ 31.20	MO Communication Fee
16	Atco International	Parks	\$ 199.50	Latex Gloves
17	Bailey Enterprises Inc	Various	\$ 8,436.32	March Fuel Purchases
18	BCN Telecom	Various	\$ 106.32	Monthly Long Distance Fees
19	Big Horn Coop Marketing	Streets, Sani	\$ 103.43	Tools, Gloves
20	Blair's Market	Wastewater	\$ 25.74	Ice for Lagoon Samples
21	Bobcat of the Big Horn Basin	Parks	\$ 340.52	Tool Cat Repair
22	Border States Electric Supply	Electric	\$ 1,294.81	Cutouts, Contactor
23	CarQuest	Shop, Sani	\$ 38.49	Couplers, Filters
24	City of Billings	Sanitation	\$ 10,733.95	March Tipping Fees
25	City of Powell	Various	\$ 113.98	Bndry Adj, Proxy Text, Title Work, Easement, Spoons, Forks
26	CNA Surety	Police	\$ 50.00	Notary Bond M Meyer
27	Cody Enterprise	Administration	\$ 18.80	Customer Service Ad
28	Cody Overhead Door	Sanitation	\$ 35.15	Door Antenna
29	Crisis Intervention Services	City Council	\$ 6,000.00	Annual Community Funding
30	Custom Delivery Service	Wastewater	\$ 103.52	Lab Delivery Fees
31	DBT Transportation Services LLC	Airport	\$ 2,219.74	Quarterly AWOS, NAVAID, NAS Weather
32	Dick Jones Trucking	Sanitation	\$ 2,005.00	Cardboard Haul Fees
33	Drivepayments	Water	\$ 74.61	Water Dock CC Fees
34	Energy Laboratories, Inc	Wastewater	\$ 230.00	Waste Water Testing
35	Engineering Associates	Various	\$ 54,750.73	Absaroka Project, Annex, Wastewater Eng, General Eng
36	Fastenal	Water	\$ 257.18	Marking Paint
37	Fire Protection & Safety	Sani, Water	\$ 332.00	Annual Fire Extinguisher Checks
38	Food Service of America	Aquatic	\$ 376.60	Concession Supplies
39	Frank, Clint S	Aquatic	\$ 585.00	UV Maint - lap & leisure
40	Galls, An Aramark Company	Police	\$ 200.80	Mirage Ultra Duty, Duty Belt Supplies
41	Garland Light & Power	Airport, Waste	\$ 3,014.73	Electric Bill
42	Graybar Electric Company, Inc.	Electric	\$ 5,229.50	PVC, Fittings, Burndy Blktap Single
43	Hanson Chemical, Inc	Sanitation	\$ 209.76	Towels and degreaser
44	Hartford, The	Various	\$ 1,446.36	Monthly LTD Benefit
45	Honnen Equipment Company	Streets	\$ 1,516.03	Injection Jump
46	John Deere Financial	Various	\$ 542.91	Misc Purchases for Various Departments
47	Keele Sanitation	Aquatic	\$ 100.00	Vac Truck for Sump
48	Kois Brothers Equipment	Sanitation	\$ 1,802.90	Belts, Valves, Joy Stick
49	Montana Dakota Utilities	Various	\$ 7,545.25	March Natural Gas Charges
50	Mountain States Pipe & Supply	Water	\$ 3,938.45	Meter ERT's
51	Mountain West Computer	Various	\$ 459.52	Letter trays, Y Splitter, Refurb Comp, UPS, Wireless Desktop
52	MT Waterworks, & Irrigation	Water	\$ 854.98	Repair Clamps
53	Napa Auto Parts	Various	\$ 246.93	Misc Purchases for Various Departments
54	Northwest Pipe Fittings	Water	\$ 460.56	Curb Box Stat Rods
55	O'Reilly Automotive, Inc.	Parks, Police	\$ 53.76	Headlight Bulbs, Brake Cleaner, Spray Paint, Spray Coating
56	Office Shop Inc, The	Administration	\$ 204.70	Qtrly B&W & Color Copy Count, Fee
57	One-Call of Wyoming	Elec, Water	\$ 47.25	March Dig Tickets
58	Park County Landfills	Sanitation	\$ 250.38	March Tipping Fees
59	Park County Weed & Pest	Sanitation	\$ 496.09	Krovar-Herbicide
60	Powell Ace Hardware	Various	\$ 472.14	Misc Purchases for Various Departments
61	Powell Municipal Golf Course	Golf Course	\$ 17,500.00	2019 Opening Inventory
62	Powell Senior Citizens Ago-Go	City Council	\$ 5,000.00	3rd QT Request
63	Powell Tribune	Various	\$ 1,862.93	Monthly Advertising & Publishing Fees
64	Powell Valley Health Care	Police	\$ 100.00	Blood Draw
65	Powell Valley Recycling Task	Sanitation	\$ 5,973.83	Bale Wire, Mar Rec Fees Collected
66	Production Machine Company	Sanitation	\$ 130.18	Hyd. Hose, Repair Wash Hose, Hyd. Fittings
67	Quill	Police	\$ 227.97	Toner Cartridges
68	Radian Research Inc	Electric	\$ 600.00	Parts Meter Tester
69	Rimrock Tire	Sanitation	\$ 265.56	Tire Repair, Dismount & Mount Tires
70	Saber Pest Control LLC	Aquatic	\$ 100.00	Monthly Preventative Maintenance
71	Sanders Plumbing & Heating	Water	\$ 200.00	Freeze Job
72	Secretary of State	Police	\$ 50.00	Notary Renewal Fees M Meyer
73	Shoshone Municipal Pipeline	Water	\$ 69,430.56	March Water Usage & Tap Fees
74	State of Wyoming	Elec, Aquatic	\$ 21,896.36	March Sales Tax Collected
75	TCT	Various	\$ 2,520.72	Phone, Fax, Internet, & TV
76	Uline Shipping Supplies	Aquatic	\$ 308.38	Sign Post & Base
77	Visa	Various	\$ 5,044.55	Misc Purchases for Various Departments
78	Vision West, Inc	Police	\$ 384.46	Portfolios
79	Warren Transport	Sanitation	\$ 10,986.33	Trash Hauling Fees
80	Williams Inland Distributors	Aquatic	\$ 124.32	Concessions Ice Cream
81	Wilson Brothers Construction Inc	Capital Projects	\$ 48,645.00	Absaroka St Prj Pmt 2
82	Winship & Winship P.C.	City Treasurer	\$ 300.00	Phone Consult Shopko
83	WPCI	Various	\$ 91.28	Monthly Drug Test Fees
84	Wyoming Assn of Rural Water	Water	\$ 395.00	2019 Spring Training K Spomer
85	Wyoming Conference of Building	Inspection	\$ 150.00	Conf Registration Ben Hubbard
86	Wyoming Conference of Municipal	Muni Court	\$ 150.00	Judge Allred Registration
87	Wyoming Department of Health	Water	\$ 168.00	Water Testing Fees
88	Wyoming Municipal Power Agency	Electric	\$ 356,323.87	March Power Bill

TOTAL AMOUNT OF CLAIMS FOR: 16-Apr-19 \$ 666,867.39