

City Council Proceedings
August 5, 2019

The governing body of the City of Powell met in regular session at 6:00 p.m. on August 5, 2019 in the Council Chambers of City Hall. Mayor Wetzel opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Mayor Wetzel called the meeting to order and the following were present: Mayor John Wetzel, Council Members Jim Hillberry, Tim Sapp, Scott Mangold and Lesli Spencer. Absent Councilmembers Floyd Young and Steven Lensegrav. City Officials: City Administrator Zack Thorington, City Clerk Tiffany Brando, City Attorney Sandee Kitchen, Deputy City Attorney Scott Kath and Building Official Ben Hubbard.

Approval of Agenda: Administrator Thorington asked to add the Equitable Sharing Agreement and Certification under Administration. Councilman Hillberry moved to approve the agenda as amended, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Approval of July 15, 2019 minutes: Councilwoman Spencer moved to approve all minutes as presented, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Bills and Claims: Councilman Hillberry made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Waiver of fees request for Paint the Town Red Event at the Commons Aug. 23rd. Mayor Wetzel gave an overview of the event. Councilwoman Spencer moved to approve the waiver of fees, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Catering permits for WYOld West Brewing Aug. 17th at Plaza Diane and the Fairgrounds and Sept. 13th at Washington Park. Councilman Hillberry moved to approve all permits, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Catering permits for K-Bar Aug. 24th and Sept. 7th at the Fairgrounds. Councilwoman Spencer moved to approve permits, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

PUBLIC HEARING to consider ordinances prohibiting spot zoning and defining same by enacting a new section 17.05.115 of the Powell City Code and amending section 17.76.020 of the Powell City Code as will allow for tourist homes and short term vacation rentals. Opened 6:05 p.m. by Attorney Kath - Stephanie Bennett Brown addressed council with concern of neighbors having Airbnb next door and transient people in and out of her neighborhood. Ms. Brown suggest a permit process for those wishing to have homes as vacation rentals and suggested looking at Riverton's permit process. Attorney Kath addressed council that they could modify the ordinance they are presenting and currently it is a grey area and Planning & Zoning would like it addressed. Christine Bekes, PEP Executive Director addressed from a visitor prospective. Attorney Kath explained the updates. No other comments, meeting closed 6:16 p.m.

Ordinance No. 10, 2019: An Ordinance Amending Section 17.76.020 (I)(J) of the Powell City Code to Allow for Tourist Homes and Short Term Vacation Rentals. Councilman Hillberry would like to see the tourist homes permitted and asked legal to bring an ordinance back with that amendment on second reading.

Ordinance No. 11, 2019: An Ordinance Enacting Section 17.08.115 of the Powell City Code Prohibiting and Defining Spot Zoning. Councilman Mangold move to approve Ordinance No. 10, 2019 and Ordinance No. 11, 2019 as presented on first reading, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Building Permit fees discussion on initial fee. Councilman Mangold addressed the agenda item presented to have a prorated permit fee for the initial fee. Administrator Thorington explained the permit fees and showed the schedule and the initial valuation. Councilman Hillberry stated he feels the current fee schedule is reasonable. No other discussion.

Burning update Linda Johnson and Kay Anderson addressed Council on the burning issue at Ms. Johnson's home from the May 20th meeting. Mayor Wetzel addressed the issues of guidelines and recommendations not being enforceable and if a person is violating the current ordinance to let the police know. Ms. Johnson addressed the current ordinance and Ms. Anderson asked about police responding to a burning incident as listed in the newspaper. Councilman Hillberry stated he does not see a need to modify the ordinance and Mayor Wetzel stated if a person is violating an ordinance the police will address it. Councilman Mangold asked if neighbors burning anything besides wood and Ms. Johnson was unsure. Mayor again stated if ordinances are being violated as currently written police will address the matter.

Hotel/Conference update given by Christine Bekes, PEP Executive Director.

Committee Updates: Councilwoman Spencer updated on PEP Board.

Ordinance No. 9, 2019: Read by title Attorney Kitchen: An Ordinance Amending Paragraph G of Section 10.32.020 of the Powell City Code by Allowing Parallel Parking of Recreational Vehicles in Diagonal Parking Spots Abutting Residential Dwelling Units Owned or Rented by the Owner of the Recreational Vehicle Under Certain Circumstances. Councilman Mangold moved to approve on third reading and authorize necessary signatures, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

Memorandum of Understanding for Powell Economic Partnership presented by Administrator Thorington and no changes other than the current FY19/20 special request as previously approved. Councilman Hillberry moved to approve and authorize signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

American Legion Amendment to Lease allowing for Wall of Honor on current property. Councilwoman Spencer moved to approve and authorize signatures, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED. Jerry Clark thanked Council and asked about Handicapped parking near the wall and also if the city entrance signs with the clubs and have the Legion signed moved up as some organizations have disbanded. Mr. Clark was directed to information on traffic committee and the City will look into the entrance signs.

Zane Logan Agreement Electrical Part-Time: Administrator Thorington explained this would allow the City to use Mr. Logan for electrical inspections and keep home rule and with knowledge of the substation help gather proposals and hire a firm. Councilman Hillberry moved to approve and authorize signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Equitable Sharing Agreement and Certification: Administrator Thorington explained the agreement for funds confiscated during seizures and showing the City is using the funds appropriately. Currently will be using to purchase a K-9 vehicle. Councilwoman Spencer moved to approve and authorize all necessary signatures, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Thorington updated Council on the electro testing and crew at the substation this week and will start work Aug. 6th. They will also be having a crew for the underground coming and will have to have a city wide power outage to replace that cable. The request for professional service for engineering firm for substation upgrade is out for proposals.

There being no further business to be considered at this meeting, Councilman Hillberry moved to adjourn, seconded by Councilman Mangold unanimous approval, MOTION CARRIED. Mayor Wetzel adjourned the regular meeting at 6:49 p.m.

APPROVED:

Mayor

ATTEST:

City Clerk

PAYROLL CLAIMS

1	AFLAC Dependent Childcare		\$516.66	Payroll Deductions
2	AFLAC Insurance Premiums		\$2,269.84	Payroll Deductions
3	AFLAC Unreimbursed Medical		\$4,003.14	Payroll Deductions
4	Internal Revenue Service		\$79,024.60	FICA
5	Great West Retirement Service		\$5,423.60	Deferred Compensation
6	Wyoming Retirement System		\$50,624.01	Retirement Contribution
7	Health Benefit Plan		\$102,940.00	Plan Benefit
	TOTAL PAYROLL RELATED:		\$244,801.85	
	TOTAL PAID WAGES IN JUNE 2019		\$264,927.81	
8	2M Company	Parks	1,155.61	Master Module, Relay, Sprinklers & Nozzles
9	360 Office Solutions	Aquatics, Finance	207.79	Monthly Copier Fees
10	Absaroka Door	Electric	110.00	Door Repair
11	Aldrich's	Parks, Streets	34.07	Lag Bolts, Key Blanks & Weatherproof Connector
12	Alere Toxicology	Police	60.00	Drug Testing Kits
13	AlSCO	Various	202.24	Mat Cleaning
14	Altec Industries Inc.	Electric	106.21	Proximity Sensor
15	Anixter Inc	Electric	10,062.28	Misc Electrical Parts for Substation Repairs
16	AT&T Mobility	Admin	136.68	Cell Phone Bill for Admin & IT
17	Bar T Electric	Electric	1,189.25	Conduit Installation at Substation
18	Big Horn COOP Marketing Association	Parks	223.98	Fertilizer, Tire Replaced on Mower & Soil Sampling Fees
19	Big Horn Horticultural Services, Inc.	Sanitation	2,385.00	Mosquito Control Services at Lagoons
20	Big Horn Redi Mix	Water	2,904.00	Sand Slurry
21	Blair's Market	Aquatics, Streets	16.20	Hotdog, Hamburger Buns, Butter Milk & Plastic wrap
22	Bloedorn Lumber	Cap Project	43.46	Treated Wood
23	BNSF Railway Company	Waste Water	39.13	Drainage Ditch ROW Fee
24	Border States Electric Supply	Electric	13,313.58	Misc Electrical Supplies for Substation & Stockroom
25	Bradford Supply Company	Various	427.70	Irrigation Supplies, Water Line Parts & Fire Hose Adapters
26	Bruco, Inc.	Various	264.75	Mop Heads for Waxing Machine & Toilet Paper
27	Carquest	Various	181.04	Cabin Air Filter, Actuator, Oil Filter & Tie Rod End
28	CDW Government	Admin	336.71	Network Access Points
29	CGRS, INC	Airport	103.28	Tank Alarm Repair
30	Charter Communications	Police	7.43	Monthly Cable Fee
31	C N A Surety	Police	50.00	Notary Bond
32	Colonial Research Chemical Corp	Water	233.86	Glass Cleaner (2 Cases)
33	Cross Petroleum Service	Airport, Shop	651.12	Oil for Resale & Diesel Exhaust Fluid
34	Crum Electric Supply	Cap Project, Elec	1,510.41	Electrical Supplies for Substation, Ballast, Wire & Unistruts
35	Custom Air, Inc	Police	170.00	Replace Fuses on Air Condition
36	Custom Delivery Service, Inc	Waste Water	123.18	Lab Testing Delivery Fees
37	DrivePayments	Water	74.54	June Credit Card Fees for Water Dock
38	Energy Laboratories, Inc	Waste Water	920.00	Waste Water Testing
39	Fastenal	Various	728.81	Socket Set, Hardware, Gloves, Marking Paint & Sign Brackets
40	Food Service of America	Aquatics	1,345.39	Concession, Household & Cleaning Supplies
41	Fremont Beverages, Inc.	Aquatics	190.95	Water, Gatorade & Soda
42	Fremont Motor Powell	Electric, Police	910.74	Reprogram Transmission on Bucket Truck & Tires for Unit 9-8
43	Galls LLC	Police	1,037.46	Name Tag, Gun Light, Uniforms, Equipment & Service Pins
44	Garland Light & Power	Electric	1,582.50	Emergency Labor for Substation
45	General Distributing Co	Aquatics	610.00	CO2
46	Graybar Electric Company	Cap Projects	3,012.16	Fuse, Splice, Links & Fuses
47	Harris Trucking & Construction	Streets	505.40	Hot Mix Patch
48	Hartford, The	Various	1,415.04	Monthly LTD Benefit
49	Hawkins, Inc.	Aquatics	597.00	Calcium Pool Tabs
50	Henry, Shelley	Inspection	120.00	P&Z Meeting Secretary Fees
51	IACP Net	Police	525.00	Annual Service Access Fee
52	Inland Truck Parts & Service	Streets	693.65	Leaf Spring Assembly
53	Intermountain Sweeper Company	Streets	461.23	Seal Assembly
54	John Deere Financial	Various	2,997.74	Misc Purchases for Various Departments
55	Kois Brothers Equipment	Sanitation	6,740.21	Husco Valve & Arm Belts
56	Larson, Rick D	Electric	120.00	Work Boots
57	Long Building Technologies, Inc	Aquatics	6,625.00	1st Quarter HVAC Agreement
58	Marquis Awards & Specialties	Airport	68.43	Signage for Airport
59	Matthew Bender & Co, Inc	Police	534.36	WY Statutes 2019 Edition
60	Miller Fabrication & Construction Company	Sanitation	953.07	Parts to Repair Garbage Truck
61	Mountain West Business Solutions	Various	148.06	June Copy Machine Fees
62	Mountain West Computer	Various	2,260.97	Computer, Paper, Ink, VGA Port, Battery Backups, Clipboard, Etc
63	MT Waterworks & Irrigation	Water	1,295.39	Water Line Fittings & Repair Clamps
64	Napa Auto Parts	Various	1,439.68	Misc Purchases for Various Departments
65	National Assoc of School Resource Office	Police	40.00	Membership Dues T Carpenter
66	National Merchant Alliance	Aquatics	353.39	June Credit Card Processing Fees
67	Newman Signs	Streets	1,282.86	Various Street Signs
68	Nexgen Municipal Inc	Sanitation	360.12	Height Control Valve
69	Northwest Rural Water District	Airport, W Water	152.90	Monthly Water Fees
70	O'Reilly Automotive, Inc.	Parks	24.83	Hi-Power Bolt, Fuses, Oil, Starter Fluid & Spark Tester
71	On Target Ammunition LLC	Police	338.56	Ammunition 1000 Rounds
72	One-Call of Wyoming	Electric, Water	183.00	June Dig Ticket Fees
73	Park County Landfills	Sanitation	312.78	June Tipping Fees
74	Park County Weed & Pest Control District	Parks	307.20	Herbicide
75	Powell Ace Hardware, LLC	Various	510.36	Misc Purchases for Various Departments
76	Powell Electric	Electric	108.60	Reducers, Breaker, Ballast & Couplers
77	Powell Welding & Industrial Supply, LLC	Water, W Wat	218.45	Wrench, Pliers, & Wrench Set
78	Production Machine Company	Sanitation	99.44	Hydraulic Hose
79	Quill	Police	52.45	Tape, Type Writer Ribbon & Memo Books
80	REM Electric Inc	Electric	9,180.98	15 KV Breaker for Substation
81	Rimrock Tire	Sanitation	464.65	Recap Tires (2), Mount, Dismount & Rotation
82	Rocky Mountain Information Network	Police	50.00	Annual Membership Dues
83	Rocky Mountain Power	Waste Water	25.65	Power Bill for Pump
84	Saber Pest Control, LLC.	Aquatics	100.00	Preventative Pest Spraying
85	Sanders Plumbing & Heating, Inc	Water	200.00	Freeze Water Line
86	Secretary of State	Police	30.00	Notary Filing Fee
87	Sherwin Williams	Streets	2,773.50	Street Paint

88	Snap On Tools	Shop	59.25	Gas Pin Punch Set
89	State of Wyoming Department of Revenue	Aqua, Electric	14,213.41	June Sales Tax Collected
90	T&R Electric Supply Company	Electric	37,200.00	Regulators for Substation
91	TCT	Various	2,852.87	Monthly Phone, Fax, Internet & Cable Charges
92	Uline Shipping Supplies	Aquatics	174.23	Office Chair Front Desk
93	US Department of Energy	Electric	3,144.00	Current Transformers & Potential Transformers for Substation
94	Valli Information Systems, Inc.	Finance	3,120.35	June UB Processing Fees
95	Verizon Wireless	Various	1,285.37	Monthly Cell Phone Charges
96	Visa	Various	1,378.71	Misc Purchases for Various Departments
97	WAM-WCCA	Electric	2,500.00	Quarterly Payment Bent Street Lights
98	WAMCAT	Admin, Finance	130.00	Membership Fees T Brando & K Nelson
99	Warren Transport	Sanitation	14,746.68	Trash Hauling Fees
100	White Ink	Water	75.22	Shipping Fees on Water Samples
101	Williams Inland Distributors	Aquatics	199.68	Ice Cream for Resale
102	Wilson & Associates, LLC	Inspection	3,694.00	Plan Review for New Apartments @ 821 N Absaroka St
103	Woodward Tractor & Rental	Parks	12.00	Air Filter
104	WPCI	Various	88.02	Monthly Drug Testing Fees
105	Wyoming Department of Health	Water	168.00	Water Testing Fees
106	Wyoming Office of State Lands & Investment	Airport	33,354.90	Annual Loan Payment
107	Wyoming Peace Officers Association	Police	300.00	Conference Registration M Meyer & T Segura.
108	Wyoming SHRM State Council	Administration	229.00	SHRM Conference Registration T Brando
TOTAL AMOUNT OF CLAIMS FOR:		6-Aug-19	210,257.15	