

City Council Proceedings  
February 4, 2019

The governing body of the City of Powell met in regular session at 6:00 p.m. on February 4, 2019 in the Council Chambers of City Hall. Council President Hillberry opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Council President Hillberry called the meeting to order and the following were present: Council Members Jim Hillberry, Tim Sapp, Scott Mangold, Floyd Young and Steven Lensegrav. Absent Mayor John Wetzel and Councilwoman Lesli Spencer

City Officials: City Administrator Zane Logan, City Clerk Tiffany Brando, City Attorney Sandee Kitchen, Deputy Attorney Scott Kath and Finance Director Kaela Nelson.

Approval of Agenda: Councilman Mangold moved to amend item 9. C. from Resolution No. 1, 2019 to Resolution No. 2, 2019. Councilman Young moved to approve the agenda as amended, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

Approval of January 21, 2019 meeting minutes. Councilman Mangold moved to approve January 21, 2019 minutes, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Bills and Claims: Councilman Young made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

PUBLIC HEARING request to transfer restaurant liquor license from Adalberto Acevedo Avila to El Tap 307 LLC. Attorney Kitchen opened the meeting at 6:03 p.m. Adalberto Acevedo spoke regarding the transfer from individual to LLC. No further comments closed at 6:06 p.m. Councilman Mangold moved to approve the transfer of the license from Adalberto Acevedo Avila to El Tap 307 LLC, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

Elect Council President: Councilman Mangold moved to table until February 19, 2019 meeting, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

Banner Display Permits discussion Code section 5.52. Administrator Logan discussed the current banner display permit process, revenue and expenses incurred as well as safety and options for community events with Chamber of Commerce new sign. Councilman Mangold directed legal to draft an ordinance repealing Code Section 5.52, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Annual Depository Records presented by Attorney Kitchen for First Bank, Bank of Powell and Big Horn Federal Bank. Councilman Lensegrav moved to approve annual depository of record, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Annual Disclosure of Conflict of Interest Statements read by Attorney Kitchen for City Administrator, Finance Director, Mayor and City Council. Councilman Sapp asked to add one to his listing. Councilman Young moved to approve the annual disclosures, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Resolution No. 2, 2019 – A Resolution Adopting the Wyoming Retirement System Deferred Compensation Plan for the Benefit of Employees of the City of Powell, Wyoming. Finance Director Nelson explained the automatic enrollment for new hires and automation of the current plan for those participating and is still optional to participate for employees. Councilman Mangold moved to approve Resolution No. 2, 2019, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

Certification of Uncollectible Debt updated by Finance Director Nelson and is for debt all over 10 years old and is past the statute of limitation on collections. Councilman Hillberry asked if the City should look to be more current and Finance Director Nelson stated they are currently reviewing the collection policy for the City. Councilman Lensegrav moved to certify the uncollectible debt, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan updated Council on the Hotel/Conference Center project and the Absaroka Street update to the field work from 1<sup>st</sup> Street to 3<sup>rd</sup> Street. Public meeting for Absaroka is scheduled March 11<sup>th</sup> at 5:30 p.m. for the public. Staff is working on Capital Improvement Plans this week and The City is working with WMPA on a cost of service study for Powell. The study is being done simultaneously with the WMPA wholesale cost study. Councilman Hillberry asked if the City is looking to upgrade electrical areas in town and Administrator Logan stated they are looking to add a new circuit to the west side of town

as well as Northwest College converting their circuit voltage to be the same as the City. Councilman Young asked status on Club Dauntless and Administrator Logan informed they will be having a Development Review Committee meeting February 12<sup>th</sup> for that project.

There being no further business to be considered at this meeting, Councilman Young moved to adjourn, seconded by Councilman Sapp unanimous approval, MOTION CARRIED. Council President Hillberry adjourned the regular meeting at 6:36 p.m.

APPROVED:

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Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

1	360 Office Solutions	Aquatics, Parks	\$	119.07	Copy Machine Fees & Desk Pad
2	Aldrich & Company	Parks	\$	11.18	Saw Blade & Sanding Disk
3	Alsco	Various	\$	360.38	Mat Cleaning
4	AT&T Mobility	Administration	\$	132.28	Monthly Cell Phone Fees
5	Atco International	Parks	\$	364.00	Ice Pellets
6	Axon Enterprises	Police	\$	100.00	Body Cam Repair Fee
7	Big Horn Coop Marketing	Streets	\$	819.24	Tires
8	Big Horn Redi Mix	Water	\$	560.00	Sand Slurry
9	Big Valley Bearing & Supply	Parks	\$	138.13	Equipment Repairs
10	Billings Construction Supply	Streets	\$	3,012.60	ADA Tiles
11	Blair's Market	Various	\$	121.08	Concession Supplies, Ice for Samples & Office Supplies
12	Bloedorn Lumber	Parks	\$	114.99	Shop Vacuum
13	Body & Paint by Tait	Police	\$	2,500.00	Body Repairs for Hail Damage to 2018 Dodge Charger
14	Branstetter, Ray E	Streets	\$	89.98	Work Boots
15	C&B Operations	Parks	\$	60,150.00	Mower
16	Carquest	Shop, Water	\$	175.13	Filters & Fitting
17	Chief Supply	Police	\$	137.49	Uniform Shirts
18	City of Powell ~ Petty Cash	Various	\$	75.55	Vehicle Title, Batteries, Concession Supplies, & CDL License
19	Cross Petroleum Service	Shop	\$	1,789.06	Bulk Oil
20	Crum Electric Supply	Various	\$	444.46	Meter Main Combo, Wire Mold Box & Misc Electrical Supplies
21	Dijulio Displays	Parks	\$	1,377.30	LED Christmas Light Strings & Sets
22	Energy Laboratories	Waste Water	\$	3,080.00	Waste Water Testing Fees
23	Engineering Associates	Cap Projects	\$	9,694.04	Absaroka Street Engineering Fees
24	Fastenal	Various	\$	202.98	Bolts, Wing Nuts, Spray Paint & Gloves
25	Fed Ex	Finance	\$	17.81	Shipping Fees for Taser Repairs
26	Food Services of America	Aquatics	\$	949.01	Concession & Household Supplies
27	Frank, Angela	Aquatics	\$	37.76	Concession supplies
28	Fremont Beverages	Aquatics	\$	189.00	Gatorade & Water
29	Fremont Motor	Parks	\$	207.90	Angle Kit
30	Gardner, Joe	Sanitation	\$	97.13	Work Boots
31	Garvin Motors	Police	\$	167.93	Switch
32	General Distributing	Aquatics	\$	590.00	CO2 & Tank Rental
33	International Public Management	Police	\$	247.00	Test Books
34	John Deere Financial	Various	\$	508.70	Engine Repairs, Drill Bit, Work Boots, Bolts, O-ring & Fuses
35	KB Commercial Products	Aquatics	\$	359.72	Floor Machine Brushes
36	Lincoln Aquatics	Aquatics	\$	87.98	Sand & Silt Filter
37	Long Building Technologies	Aquatics	\$	2,331.00	DDC Upgrade
38	Marquis Awards & Specialties	Administration	\$	16.00	Desk Sign for Councilman Lensegrav
39	Mountain West Computer	Police	\$	122.37	Wireless Mouse
40	Municode	Administration	\$	395.00	Online Code Hosting Fees
41	Napa Auto Parts	Various	\$	773.57	Air Fitting, Wiper Blades, Permatex, Switch, Seal & Batteries
42	Network Innovations Inc	Administration	\$	111.31	66 Block
43	Northwest Rural Water District	Airport & W Wat	\$	152.90	Monthly Water Charges
44	O'Reilly Automotive	Shop	\$	5.24	Plugs
45	Park County Clerk	Council	\$	5,557.83	Election Fees
46	Powell Ace Hardware	Various	\$	585.51	Misc Purchases for Various Departments
47	Powell Electric	Admin, Electric	\$	48.21	Electrical Outlets for Council Chambers & LV Switches
48	Powell Tribune	Electric	\$	50.00	Annual Subscription
49	Powell Veterinary Services	Police	\$	259.60	Office Visits, Exam Fees & Treatments for K9
50	Quill	Police	\$	90.14	White Out, DVD Sleeves, DVD-R's & Binders
51	RC Systems	Aquatics	\$	2,750.00	Rec Pro Software Support
52	RDO Equipment Co	Water	\$	733.86	Backhoe Seat Shock & Compressor
53	Rimrock Tire	Police	\$	91.62	Truck Alignment & Flat Tire Repairs
54	Shopko Stores	Parks	\$	25.72	Mailing Envelopes & Christmas Stars
55	Standard Insurance Company	Various	\$	8.27	Final Bill for LTD Plan
56	TCT	Various	\$	2,529.46	Monthly Phone, Fax, Internet & TV
57	Verizon Wireless	Various	\$	1,333.09	Monthly Cell Phone Fees
58	Warren Transport	Sanitation	\$	6,167.44	Trash Hauling Fees
59	Wetzel, John	Council	\$	138.62	Mileage to Casper for WAM Interviews
60	White Ink Printing & Design	Water	\$	77.76	Water Sample Shipping Fees
61	Womack Machine Supply Co	Sanitation	\$	50.04	Mack Valve & Freight
62	WPOA	Police	\$	190.00	2019 Membership Dues
63	Wyoming Assn Of Sheriffs & Chiefs	Police	\$	250.00	2019 Membership Dues
64	Wyoming Law Enforcement Academy	Police	\$	550.00	Basic Course Dispatch J Davis
65	Wyoming Water Quality & Pollution Control	Waste Water	\$	120.00	2019 Membership Dues
66	Youth Clubs of Park County	Council	\$	2,125.00	Special Request 3rd Draw

**TOTAL AMOUNT OF CLAIMS FOR: 5-Feb-19 \$ 116,668.44**