

City Council Proceedings  
June 4, 2018

The governing body of the City of Powell met in regular session at 6:00 p.m. on June 4, 2018 in the Council Chambers of City Hall. Council President Hillberry opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Council President Hillberry called the meeting to order and the following were present: Council Members Jim Hillberry, Lesli Spencer, Tim Sapp, Eric Paul, Floyd Young and Scott Mangold; Mayor John Wetzel was absent. City Officials: City Administrator Zane Logan, City Clerk Tiffany Brando, City Attorney Sandra Kitchen, Deputy City Attorney Scott Kath, Director of Public Works Gary Butts, Chief of Police Roy Eckerdt and Parks. Supt. Del Barton.

Council President Hillberry asked for a moment of silence for former Mayor Jim Milburn.

Approval of Agenda: Councilman Young moved to approve the agenda, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Approval of May 21, 2018 meeting minutes. Councilwoman Spencer moved to approve, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Bills and Claims: Councilman Hillberry abstained #30. Councilman Paul made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Public Hearing Business Ready Community Grant Application for Powell Hotel Conference Facility Project: Attorney Kitchen opened the public hearing at 6:03 p.m. Christine Bekes PEP Executive Director gave a project overview for a hotel and convention center with privately owned hotel and publicly City owned convention center. Grant Request of \$2,623,724 with 10% match requirement for the convention center looks to grow tourism and visitor spending as well as job creation. Councilman Mangold clarified the \$2,915,724 is for the convention center and Council President Hillberry asked what in-kind the city can do. Administrator Logan explained time for staff and building and inspection fees. Bill Winters expressed concern on the water/wastewater taps not large enough for a hotel on those lots as proposed. Ms. Bekes informed would be option to purchase after 10 years and then again after 20 years and without the public-private partnership the project would not go forward as currently proposed. The Revenue recapture will have 71% going back to the City and 29% going back to the state. The timeline would be to apply to Wyoming Business Council, continue fundraising by Clocktower Powell, 2019 funding and agreements in place and 2020 Hotel and conference center complete. On second call Steve Warlick, developer for Clocktower Powell spoke regarding the development and how the hotel and convention center will work together. Councilman Mangold asked if he was confident in finding investors and Mr. Warlick stated he was. Councilman Paul asked how as a council does he get around the fact these funds to build this facility would give Mr. Warlick a competitive advantage and the opportunity to compete diminished for other hotels in the future. Mr. Warlick feels that if you have a large conference overflow will go out to the other hotels and may push them to upgrade existing facilities. Councilman Paul asked if public funds are not available would they still build it and Mr. Warlick said he would build a facility and already owns the land, but it would probably not be the current one proposed. Ms. Bekes stated that would push the timeline back. Councilman Hillberry asked what could be done to increase utility services and Administrator Logan stated that would fall on the developer per the proposed agreement. Councilman Paul asked what happens if the conference center does not pay out and is not used. Ms. Bekes stated they have suggested alternate uses and it would be an asset the City could sell after 5 years. Final call no further comments closed at 6:53 p.m.

Resolution No. 5, 2018: A Resolution Authorizing Submission of Application to the Business Ready Community Grant and Loan Program for a Community Readiness Grant Project on Behalf of the Governing Body for the City of Powell. Councilman Mangold stated lodging in Powell has always been an issue and moved to approve and authorize Council President signatures and all other necessary signatures, seconded by Councilwoman Spencer. Councilman Young and Sapp both stated they were not for this before the meeting, but after more detail have been persuaded. Councilman Paul is not in favor of the publicly owned component. Councilwoman Spencer said that for Powell to continue to grow and prosper we have to have some creativity to allow for this growth in the community. Vote aye- Spencer, Young, Mangold, Sapp – Nay – Paul, MOTION CARRIED.

Cub scout Request at Homesteader Park for annual field day included bb gun, archery and wrist rockets by Debra Stole camp director. Chief Eckerdt has discussed with the group. Councilman

Young moved to approve request, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Committee Update: Councilwoman Spencer, PEP Board

Officer Swearing in for new officer Matthew Koritnik by Council President Hillberry and Chief of Police Eckerdt.

Resolution No. 4, 2018 – A Resolution Providing for Exceptions to the Open Container Laws for the City of Powell for a Special Occasion Open to the Public and Observed by the Community at Large. This is for the Eagles Galloping Goose Bike Show. Councilwoman Spencer moved to approve, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Ordinance No. 3, 2018 – An Ordinance to Provide for the 2018-2019 Budget for the City of Powell, Wyoming for the Fiscal Year Beginning the First Day of July, 2018 and Ending the 30<sup>th</sup> Day of June 2019. Councilman Paul moved to pass the Ordinance 3, 2018 on second reading, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Ordinance No. 4, 2018 – An Ordinance Amending Subparagraph A of Section 6.04.030 of the Powell City Code Pertaining to Restrictions on Animals within the City Limits by Adding an Exception for Park County School District No. 1 to House Animals at the High School Facility. Councilwoman Spencer moved to approve Ordinance 4, 2018 on second reading, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Bid Results Chip Seal award is to Hard Drive for \$2.50 per sq. yd. with all authorized signatures. Councilman Young moved to approve with authorized signatures, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Bid Results Asphalt Services award to Quality Asphalt for \$91 per ton, with all authorized signatures. Councilwoman Spencer moved to approve and authorize all necessary signatures, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Bid Results Slurry Seal award to Intermountain slurry seal \$1.86 per sq. yd. They were able to utilize the mobilization cost from the 2017 contract that is set to begin this week asking for approval with Council President signatures. Councilman Mangold move to approve with Council President signatures, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan informed Council he was appointed to the Broadband Advisory Council and first meeting this week.

There being no further business to be considered at this meeting, Councilman Paul moved to adjourn, seconded by Councilwoman Spencer unanimous approval, MOTION CARRIED. Council President Hillberry adjourned the regular meeting at 7:15 p.m.

APPROVED:

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Mayor

ATTEST:

\_\_\_\_\_

City Clerk

|                                    |                                |                 |           |                   |  |
|------------------------------------|--------------------------------|-----------------|-----------|-------------------|--|
| 1                                  | 360 Office Solutions           | Aquatics        | \$        | 112.00            | Copy Machine Fees  |
| 2                                  | Absaroka Doors                 | Airport         | \$        | 240.00            | Hangar Door Repairs  |
| 3                                  | Aldrich & Company              | Parks, Sani     | \$        | 155.84            | Lumber & Screws  |
| 4                                  | Alsco                          | Various         | \$        | 209.81            | Mat Cleaning   |
| 5                                  | AT&T Mobility                  | Admin, IT       | \$        | 130.32            | Monthly Cell Phone Fees                                    |
| 6                                  | Auto Plumbers Exhaust          | Water           | \$        | 110.00            | Exhaust Elbow  |
| 7                                  | Axon Enterprises               | Police          | \$        | 540.00            | Cartridge-Simulation                                       |
| 8                                  | Bailey Enterprise Inc          | Water           | \$        | 639.57            | Monthly Fuel Charges                                       |
| 9                                  | Big Horn Coop Marketing        | Sanitation      | \$        | 5.00              | Weigh New Sanitation Truck                                 |
| 10                                 | Big Horn Redi Mix              | Water           | \$        | 560.00            | Sand Slurry  |
| 11                                 | Blair's Market                 | Aquatics        | \$        | 26.79             | Concession Supplies  |
| 12                                 | Bradford Supply                | Parks           | \$        | 291.26            | Irrigation Parts   |
| 13                                 | Carquest                       | Shop            | \$        | 195.87            | Filters & Freon  |
| 14                                 | City of Powell - Petty Cash    | Various         | \$        | 147.37            | Fuel, CDL Renewal, Labels, Postage & Notary Fee            |
| 15                                 | C N A Surety                   | Other Gen       | \$        | 75.00             | Blanket Notary Bond Fees                                   |
| 16                                 | Cody Wyoming Trout Ranch       | Parks           | \$        | 1,900.00          | Trout to Stock Fish Pond                                   |
| 17                                 | Crum Electric Supply           | Electric        | \$        | 200.41            | Hand Tools   |
| 18                                 | Denver Industrial Sales        | Streets         | \$        | 60.16             | Parts for Crack Sealing Machine                            |
| 19                                 | Dick Jones Trucking            | Sanitation      | \$        | 873.00            | Transportation Fees to Haul New Trash Cans                 |
| 20                                 | Eagle Recovery                 | Police          | \$        | 95.00             | Towing Fees  |
| 21                                 | Energy Labs                    | Waste Water     | \$        | 460.00            | Waste Water Testing Fees                                   |
| 22                                 | Engineering Associates         | Various         | \$        | 25,528.54         | Engineering Fees for Water, General & Absaroka Street      |
| 23                                 | Fastenal                       | Various         | \$        | 105.28            | Hardware, Marking Paint, & Safety Supplies                 |
| 24                                 | Ferguson Enterprises           | Water           | \$        | 535.25            | Meter Pit  |
| 25                                 | Field Services & Weed Control  | Airport         | \$        | 4,900.00          | Annual Weed Spraying Service                               |
| 26                                 | Finishing Touch                | Police          | \$        | 195.00            | Towing Fees  |
| 27                                 | Food Services of America       | Aquatics        | \$        | 531.37            | Concession & Household Supplies                            |
| 28                                 | Fremont Beverages              | Aquatics        | \$        | 27.00             | Bottled Water  |
| 29                                 | General Distributing           | Aquatics        | \$        | 364.00            | CO2  |
| 30                                 | Hillberry, James               | Council         | \$        | 14.17             | Mileage Reimbursement Pipeline Meeting                     |
| 31                                 | Inn at Lander                  | Muni Court      | \$        | 186.00            | 1 Nights Stay Judge Allred                                 |
| 32                                 | Intermountain Electric Service | Elec, Cap Proj  | \$        | 22,155.50         | Replace Pole & Work on Absaroka Street Project             |
| 33                                 | J&S Greenhouse                 | Parks           | \$        | 3,968.75          | Replacement Plants   |
| 34                                 | John Deere Financial           | Various         | \$        | 678.78            | Misc Purchases for Various Departments                     |
| 35                                 | Kois Brothers Construction     | Sanitation      | \$        | 3,020.00          | 2 Cardboard Containers                                     |
| 36                                 | Long Building Technologies Inc | Aquatics        | \$        | 333.09            | Repair Work  |
| 37                                 | Mountain West Computer         | Various         | \$        | 241.95            | Toner, Ink, UPS & Wireless Desktop                         |
| 38                                 | Napa Auto Parts                | Various         | \$        | 474.99            | A/C Parts, Sealer, Relay, Oil Dry, Hose, Pump, Lights etc. |
| 39                                 | Northwest Rural Water District | Airport, W Wat  | \$        | 164.15            | May Water Fees   |
| 40                                 | O'Reilly Automotive            | Parks, Shop     | \$        | 25.51             | Safety Switch & Paint                                      |
| 41                                 | Park County Public Health      | Waste Water     | \$        | 20.00             | Hepatitis A Shot K Spomer                                  |
| 42                                 | Park County Weed & Pest        | Parks           | \$        | 320.90            | Herbicide & Insecticide                                    |
| 43                                 | Pete De Haan Electronics       | Police          | \$        | 61.88             | Installation Connector                                     |
| 44                                 | Polecat Printery               | Aquatics        | \$        | 660.00            | LG Instructor Manuals                                      |
| 45                                 | Post & Associates              | Police          | \$        | 800.00            | Pre Employment Exam Fees                                   |
| 46                                 | Powell Ace Hardware            | Various         | \$        | 376.85            | Misc Purchases for Various Departments                     |
| 47                                 | Powell Tribune                 | Sanitation      | \$        | 50.00             | Annual Subscription  |
| 48                                 | Principle Mutual Insurance Co  | Various         | \$        | 48.72             | Monthly Life Insurance Premium                             |
| 49                                 | Quill                          | Finance, Police | \$        | 111.61            | Letter Openers, Electric Stapler & Wall Mount File         |
| 50                                 | Rimrock Tire                   | Police, Sani    | \$        | 33.34             | Tire Repair & New Mower Tire                               |
| 51                                 | Rocky Mountain Power           | Waste Water     | \$        | 21.94             | Monthly Electrical Fees for Pump                           |
| 52                                 | Standard Insurance Company     | Various         | \$        | 2,531.31          | Monthly LTD Premium  |
| 53                                 | TCT                            | Various         | \$        | 2,539.09          | Monthly Cable, Internet, Phone & Fax Charges               |
| 54                                 | Uline Shipping Supplies        | Parks           | \$        | 431.24            | Maintenance Supplies                                       |
| 55                                 | Verizon Wireless               | Various         | \$        | 1,359.28          | Monthly Cell Phone Fees                                    |
| 56                                 | Warren Transport               | Sanitation      | \$        | 6,340.40          | Trash Hauling Fees   |
| 57                                 | Wesco                          | Electric        | \$        | 582.51            | Safety Gloves & Supplies                                   |
| 58                                 | WLECA Training Seminar 2018    | Police          | \$        | 600.00            | Sem Register & Dues D Kirkham, B Willavize & K Hoffman     |
| 59                                 | Wyoming Office of State Lands  | Waste Water     | \$        | 24,330.47         | Annual Payment on Sewer Loan                               |
| <b>TOTAL AMOUNT OF CLAIMS FOR:</b> |                                | <b>5-Jun-18</b> | <b>\$</b> | <b>111,696.27</b> |  |