

City Council Proceedings  
May 21, 2018

The governing body of the City of Powell met in regular session at 6:00 p.m. on May 21, 2018 in the Council Chambers of City Hall. Mayor Wetzel opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Mayor Wetzel called the meeting to order and the following were present: Mayor John Wetzel, Council Members Lesli Spencer, Tim Sapp, Eric Paul, Floyd Young and Scott Mangold; Councilmember Jim Hillberry was absent.

City Officials: City Administrator Zane Logan, Finance Director Kaela Nelson, City Attorney Sandra Kitchen, Deputy City Attorney Scott Kath, Director of Public Works Gary Butts and Parks. Supt. Del Barton.

Approval of Agenda: Councilwoman Spencer moved to approve the agenda, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Approval of May 7, 2018 meeting minutes and Work Session Minutes. Councilman Young moved to approve, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Bills and Claims: Mayor Wetzel abstained #58. Councilman Young made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Public Hearing for Resolution No. 2, 2018: A Resolution to Amend the 2017-2018 Budget was opened by Sandee Kitchen at 6:03 PM, no comments from the public, hearing closed at 6:05 PM. Councilman Mangold moved to pass Resolution No. 2, 2018, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Aerobatic Box Request: Dick Fennel provided an update and asked Council to approve an application to renew the Aerobatic Box at the Powell Municipal airport for 3 years. Discussion was held to include RPAS/UAS flight operations to the Aerobatics Box upon approval by the FAA. Dick Fennel agreed and offered his help as needed. Councilman Sapp moved to approve, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Request Waiver of Fees PEP/Chamber Building Permit for LED Sign: Rebekah Burns, Visitor Center Coordinator, updated council on the funding of the sign, spoke about the WYDOT approval of the sign and requested that Council waive the building permit fee. Councilwoman Spencer moved to approve the waiver of fees, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Catering Permits WYOld West Brewing June 2, 2018, June 9, 2018 at the Fairgrounds and July 14, 2018 at Plaza Diane. Councilman Young moved to approve, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Resolution No. 3, 2018 A Request for Waiver of Open Container July 14<sup>th</sup> at Plaza Diane. Councilman Young moved to approve, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Catering Permits K-Bar June 16, 2018 at the Fairgrounds. Councilman Paul moved to approve, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Powell Fire Dept. Request for Fireworks July 4<sup>th</sup> at Fire Hall: Councilwoman Spencer moved to approve the request, Councilman Paul seconded, unanimous approval, MOTION CARRIED.

Committee Update: Councilman Young - YCAN, Councilman Young - Recycle training

YCAN Appointment: Councilman Mangold moved to renew Councilman Young's appointment to the YCAN board, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Ordinance No. 3, 2018 – An Ordinance to Provide for the 2018-2019 Budget for the City of Powell, Wyoming for the Fiscal Year Beginning the First Day of July, 2018 and Ending the 30<sup>th</sup> Day of June 2019. Councilman Mangold moved to pass the Ordinance 3, 2018 on first reading, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Ordinance No. 4, 2018 – An Ordinance Amending Subparagraph A of Section 6.04.030 of the Powell City Code Pertaining to Restrictions on Animals within the City Limits by Adding an Exception for Park County School District No. 1 to House Animals at the High School Facility. Councilman Young moved to approve Ordinance 4, 2018 on first reading, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Agreement for Transfer of Entitlements from Powell Municipal Airport to the Dubois Airport. Director of Public Works Gary Butts explained the process. Councilwoman Spencer moved the authorize signatures for this agreement, Councilman Sapp seconded, unanimous approval, MOTION CARRIED.

Audit Agreement for the next three fiscal years with James B. Seckman, CPA, P.C. Councilman Young moved to approve and authorize signatures, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Memorandum of Understanding Wyoming Sagebrush Hoppers RC: Administrator Logan and Parks Superintendent Del Barton let Council know the agreement has been signed by the WY Sagebrush Hoppers. Councilman Mangold moved to approve, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan let council know the scheduled outage for the Absaroka and 7<sup>th</sup> street poles at NWC went well.

There being no further business to be considered at this meeting, Councilwoman Spencer moved to adjourn, seconded by Councilman Paul unanimous approval, MOTION CARRIED. Mayor Wetzel adjourned the regular meeting at 6:34 p.m.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**PAYROLL CLAIMS**

1	AFLAC Dependent Childcare	\$100.00	Payroll Deductions
2	AFLAC Insurance Premiums	\$1,915.96	Payroll Deductions
3	AFLAC Unreimbursed Medical	\$3,489.12	Payroll Deductions
4	Internal Revenue Service	\$72,809.08	FICA
5	Great West Retirement Service	\$7,733.40	Deferred Compensation
6	Workers Compensation	\$0.00	Worker's Compensation
7	Wyoming Retirement System	\$46,872.34	Retirement Contribution
8	Child Support	\$816.00	Payroll Deductions
9	Prudential Insurance Premium	\$0.00	Payroll Deductions
10	Garnishment	\$0.00	Payroll Deductions
11	Health Benefit Plan	\$97,661.05	Plan Benefit
	<b>TOTAL PAYROLL RELATED:</b>	<b>\$231,396.95</b>	
	<b>TOTAL PAID WAGES IN APRIL 2018</b>	<b>\$238,475.72</b>	

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1	360 Office Solutions	Bldg, Finance	\$ 209.34	Tissue for Commons, Monthly Copier Fees
2	Aldrich & Company	Parks	\$ 115.19	Torch Blades, Paint, Screws & Lumber
3	Alere Toxicology	Police	\$ 90.00	Drug Screenings
4	AlSCO	Various	\$ 237.48	Mat Cleaning
5	Asphalt Zipper	Streets	\$ 759.85	Bearings
6	Atco International	Parks	\$ 1,243.00	All-Pro, Ice Go Pellets, Over-Cote & Dew-Drops
7	Bailey Enterprises Inc	Various	\$ 8,270.12	April Fuel Charges
8	BCN Telecom	Building	\$ 89.74	April Long Distance Fees
9	Big Horn Coop Marketing	Sanitation	\$ 84.95	Work Gloves
10	Big Horn Redi Mix	Cap Proj	\$ 896.00	Sand Slurry for 7th & Absaroka
11	Black Mountain Software	Insp, Finance	\$ 24,557.00	Annual Software User Fees
12	Blair's Market	Various	\$ 209.54	Employee Certificates, Concession Supplies, Kinder Day Cookies
13	Bloedorn Lumber	Parks	\$ 49.55	Pipe & Lumber
14	Bradford Supply	Parks	\$ 107.96	Irrigation Parts
15	Bruco Inc	Bldg, Parks	\$ 943.12	Floor Machine Maint, Soap & Soap Dispenser
16	Carquest	Shop	\$ 119.51	Filters
17	Centurylink	Electric	\$ 45.89	April Phone Bill for Sub Station
18	CGRS Inc	Airport	\$ 7,580.74	Required Repairs to Underground Tank
19	Charter Communications	Various	\$ 7.42	April Cable Bill
20	City of Billings	Sanitation	\$ 11,260.75	April Tipping Fees
21	Cody Overhead Doors	Sanitation	\$ 225.95	Door Repairs
22	Custom Delivery Service	Waste Water	\$ 91.08	April Lab Testing Delivery Fees
23	Dick Jones Trucking	Sanitation	\$ 1,420.00	Cardboard Hauling Fees
24	Drive Payments	Water	\$ 77.00	Water Dock Credit Card Fees
25	Energy Labs	Waste Water	\$ 460.00	Waste Water Testing Fees
26	Fastenal	Various	\$ 258.95	Hardware, Marking Paint, Wrench, Saws & Safety Supplies
27	Ferguson Enterprises	Water	\$ 957.32	Meter Parts
28	Food Services of America	Aquatics	\$ 669.76	Concession Supplies & Soap
29	Garland Light & Power	Various	\$ 2,860.81	April Electrical Bills
30	General Distributing	Aquatics	\$ 701.04	CO2
31	Good Earth Works	Parks	\$ 5,440.00	Canal Bank Tree Replacements
32	Green Life Solutions	Electric	\$ 1,175.00	Tree Trimming Fees
33	Hanson Chemical Inc	Sanitation	\$ 284.30	Degreaser & Hand Cleaner
34	Hawkins Inc	Aquatics	\$ 1,528.50	Chemicals
35	Intermountain Electric Service	Cap Proj	\$ 12,246.50	Electrical Work on Absaroka Street Project
36	Jack's Truck & Equipment	Sanitation	\$ 213,292.00	2018 Freightliner Sanitation Truck
37	John Deere Financial	Various	\$ 309.08	Misc Purchases for Various Departments
38	Jolley Brothers Trucking LLC	Cap Proj	\$ 5,630.00	Hydro Vac Service on Absaroka Street Project
39	Keele Sanitation	Sanitation	\$ 300.00	Clean Out Sumps
40	Long Building Technologies Inc	Aquatics	\$ 336.30	Pool Pac
41	MDM Construction	Waste Water	\$ 30,000.00	New Valley Gutter on 7th Street
42	Micro-Comm Inc	Water	\$ 289.50	Power Supply Switch
43	Montana Dakota Utilities	Various	\$ 5,403.41	April Natural Gas Billing
44	Mountain West Business Solutions	Various	\$ 90.00	Copy Machine Fees
45	Mountain West Computer	Various	\$ 536.22	Ink, Files, Stapler, Highlighters, Cable & Anti Virus
46	Mr D's	Electric	\$ 23.59	Cleaning Supplies
47	Napa Auto Parts	Various	\$ 641.08	Bulbs, Brake Parts, Bearing, Batteries, Primer & Wiper Blades
48	National Merchant Alliance	Aquatics	\$ 255.57	April Credit Card Fees
49	National Safety Council	Streets	\$ 25.00	Instructor Renewal G Butts
50	One Call of Wyoming	Other Gen	\$ 79.50	April Dig Tickets
51	Park County Landfills	Sanitation	\$ 183.30	April Tipping Fees
52	Park County Public Health	Sanitation	\$ 40.00	Employee Hepatitis Vaccinations
53	Powell Ace Hardware	Various	\$ 121.42	Misc Purchases for Various Departments
54	Powell Electric	Electric	\$ 10.47	Conduit straps
55	Powell Little League	Streets	\$ 525.00	Replacement of Damaged Net
56	Powell Lock	Building	\$ 116.00	Replace Lock on Door at City Hall
57	Powell Rotary Club	Parks	\$ 150.00	Quarterly Dues D Barton
58	Powell Tribune	Various	\$ 1,629.00	April Publishing & Advertising Fees
59	Powell Valley Health Care	Police	\$ 100.00	Blood Draw Fees on Case Work
60	Production Machine Company	Waste Water	\$ 16.28	Expanded Metal
61	Quill	Police	\$ 67.99	Hand Sanitizer
62	Rimrock Tire	Electric	\$ 17.14	Tire Repair
63	Rocky Mountain Fire Systems Inc	Aquatics	\$ 300.00	Alarm Monitoring Fee
64	Sanders Plumbing & Heating	Various	\$ 1,419.00	Replace Toilet, Valve Shut Off Fee & Replace Valve
65	Shoshone Municipal Pipeline	Water	\$ 62,970.40	April Water Usage & Tap Fees
66	State of Wyoming Dept of Revenue	Elec, Oth Gen	\$ 20,679.55	April Sales Tax Collected
67	SWI LLC	Parks	\$ 4,540.00	8 ft Chain Link Fence Installed at Ball Fields
68	TCT	Various	\$ 2,538.13	April Phone, Fax, Internet & Cable Fees
69	Valli Information Systems	Finance O Gen	\$ 1,548.63	April Utility Bill Processing & Postage Fees
70	Visa	Various	\$ 6,820.17	Misc Purchases for Various Departments
71	Warren Transport	Sanitation	\$ 4,580.40	Trash Hauling Fees
72	Wesco	Electric	\$ 255.80	Outdoor Lighting Controllers & Impact Socket
73	White Ink	Finance, Water	\$ 124.66	New Hire Folders & Shipping Fees on Water Samples
74	Williams Inland Distributors	Aquatics	\$ 204.96	Ice Cream for Resale
75	WPCI	Other Gen	\$ 91.28	April Drug Testing Fees
76	Wyoming Assoc of Municipalities	Council	\$ 225.00	J Hillberry WAM Registration Fees
77	Wyoming Dept of Transportation	Streets	\$ 115.40	Urban Systems Island Removal Fees
78	Wyoming Financial Insurance	Police	\$ 50.00	Notary Bond A Walsh
79	Wyoming Fire Safety	Shop	\$ 194.00	Annual Fire Extinguisher Check
80	Wyoming Law Enforcement Academy	Police	\$ 134.00	Basic Class Fees S Macik & A Walsh
81	Wyoming Municipal Power Agency	Electric	\$ 319,389.70	April Electrical Bill

**TOTAL AMOUNT OF CLAIMS FQR: 22-May-18 \$ 771,642.29**