

City Council Proceedings
May 6, 2019

The governing body of the City of Powell met in regular session at 6:00 p.m. on May 6, 2019 in the Council Chambers of City Hall. Mayor Wetzel opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Mayor Wetzel called the meeting to order and the following were present: Mayor John Wetzel, Council Members Jim Hillberry, Floyd Young Tim Sapp, Scott Mangold, Lesli Spencer and Steven Lensegrav.

City Officials: City Administrator Zane Logan, City Clerk Tiffany Brando, City Attorney Sandee Kitchen, Deputy Attorney Scott Kath, Director of Public Works Gary Butts and IT Manager Zack Thorington

Approval of Agenda: Request to add a Catering Permit for K-Bar May 8th at the Fairgrounds. Councilman Young moved to approve the agenda as amended, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

Approval of April 1, 2019 and April 15, 2019 meeting minutes as well as the April 29, 2019 special meeting minutes. Councilman Hillberry moved to approve all minutes as presented, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Bills and Claims: Councilman Hillberry abstained #41. Councilwoman Spencer made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

PUBLIC HEARING– Re-Zone of Petersen Subdivision #2 Lot 14, 15 and 16 from Industrial Limited (I-L) to Residential Mixed (R-M). Deputy Attorney Kath opened the meeting at 6:03 p.m. and informed council it has been approved by both DRC and Planning & Zoning committees. No further comments closed at 6:05 p.m.

Ordinance No. 7, 2019: An Ordinance Re-zoning Lots 14, 15 and 16 of Petersen Subdivision #2 from Industrial Limited District (I-L) to Residential Mixed Use District (R-M). Councilman Lensegrav asked what the specific plan was for the area and Attorney Kath stated it had not been specifically indicated. Councilman Young moved to approve on first reading, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Catering permit for Lamplighter May 17th at 128 E 2nd St. Councilman Hillberry moved to approve, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Catering permit for K-Bar June 7th at the fairgrounds. Councilman Lensegrav moved to approve, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

Catering permit for K-Bar and Malt Beverage permit for Wyoming County Commissioners Association May 8th at the Fairgrounds. Councilman Sapp moved to approve both permits, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

PEP-Chamber Update given to council by Christine Bekes, PEP Executive Director.

Committee Updates: Councilman Young gave an update on Tree Board.

Governor's Proclamation 50th Anniversary of Municipal Clerk's Week May 5-11, 2019 given by Mayor Wetzel.

Proclamation Poppy Day May 18, 2019 read by Mayor Wetzel. Councilman Sapp moved to approve, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Proclamation National Small Business Week May 5-11, 2019. Councilman Young moved to approve, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

Simple Subdivision Agreement amended plat of Peaks Minor Subdivision. Attorney Kath explained it is outside city limits. Councilman Young moved to approve and authorize necessary signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Easement Lot 13, Block 4 Wood First Addition: DPW Butts explained is a necessary easement for radius of sanitation truck. Councilman Lensegrav moved to approve and authorize payment of easement of \$591.67, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Park County School District #1 Agricultural Barn Annexation agreement and final plat. Attorney Kath gave recommendations from DRC and Planning & Zoning. Councilman Mangold moved to approve the agreement and final plat and authorize all necessary signatures, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Memorandum of Understanding American Legion Baseball – Administrator Logan informed council this is an updated agreement. Councilman Lensegrav moved to approve, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

Memorandum of Understanding Brio & Balance, LLC – Administrator Logan informed council this is an updated agreement for youth soccer. Councilwoman Spencer moved to approve, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

2019 WYDOT Sealcoat/Marking project contract with Straight Stripe. DPW Butts informed council of the sealcoat/marketing project they have already approved and this is the contract awarded on that. Councilman Sapp, moved to approve and authorize signatures, seconded by Councilman Lensegrav, unanimous approval, MOTION CARRIED.

2019 FAA/WYDOT Parallel Taxiway design project and request for State Aid. DPW Butts explained the project and updating the taxiway it will be 90% Federal, 6% State and 4% City match funding. This project is part of the airport improvement plan and federal funding is now available. Councilwoman Spencer moved to approve request for state and federal add with all necessary signatures, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Capital Improvement Plan FY 2020-2024 presented to Council by Administrator Logan and is asking Council to formally adopt the plan. Councilman Floyd moved to adopt FY 2020-2024 Capital Improvement Plan, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan update on openings for Parks Supt. and Airport Manager with retirements. Thanked staff and council for a successful budget process.

There being no further business to be considered at this meeting, Councilman Young moved to adjourn, seconded by Councilman Mangold unanimous approval, MOTION CARRIED. Mayor Wetzel adjourned the regular meeting at 6:50 p.m.

APPROVED:

Mayor

ATTEST:

City Clerk

PAYROLL CLAIMS

| | | | |
|---------------------------------------|-------------------------------|---------------------|-------------------------|
| 1 | AFLAC Dependent Childcare | \$516.66 | Payroll Deductions |
| 2 | AFLAC Insurance Premiums | \$2,269.84 | Payroll Deductions |
| 3 | AFLAC Unreimbursed Medical | \$4,003.14 | Payroll Deductions |
| 4 | Internal Revenue Service | \$74,660.80 | FICA |
| 5 | Great West Retirement Service | \$8,263.60 | Deferred Compensation |
| 6 | Workers Compensation | \$0.00 | Worker's Compensation |
| 7 | Wyoming Retirement System | \$49,453.68 | Retirement Contribution |
| 8 | Child Support | \$816.00 | Payroll Deductions |
| 9 | Prudential Insurance Premium | | Payroll Deductions |
| 10 | Garnishment | \$0.00 | Payroll Deductions |
| 11 | Health Benefit Plan | \$98,815.04 | Plan Benefit |
| TOTAL PAYROLL RELATED: | | \$238,798.76 | |
| TOTAL PAID WAGES IN APRIL 2019 | | \$244,460.66 | |

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|----|---------------------------------------|----------------|----|-----------|--|
| 12 | 2M Company | Parks | \$ | 4,146.72 | Irrigation Parts |
| 13 | 360 Office Company | Various | \$ | 645.84 | Copy Paper, Copier Fees, Coffee Supplies & Office Supplies |
| 14 | Aldrich & Company | Parks | \$ | 126.70 | Conduit, Lumber, Lock Cylinder & Halogen Bulb |
| 15 | AlSCO | Admin, Aqua | \$ | 128.16 | Rugs, Deodorizers & Mat Cleaning |
| 16 | AT&T Mobility | Administration | \$ | 132.06 | Monthly Cell Phone Fees |
| 17 | Badge & Wallet | Police | \$ | 72.00 | SRO Brass Collar Pins & Fees |
| 18 | Big Valley Bearing & Supply | Park, Shop | \$ | 2.36 | Seal & Rope Starter |
| 19 | Blair's Market | Various | \$ | 114.69 | Plastic Bags, Concession Supplies & Airport Board Meeting Supplies |
| 20 | Bloedorn Lumber | Elec, Parks | \$ | 2,210.45 | Metal Roofing Materials |
| 21 | BNSF Railway Company | Water | \$ | 1,468.54 | Water Pipeline Lease |
| 22 | Border States Electric Supply | Electric | \$ | 43.88 | Electrical Supplies |
| 23 | Bradford Supply | Parks, Water | \$ | 206.90 | Irrigation Parts & Hydrant Meter Parts |
| 24 | Bruco Inc | Parks | \$ | 143.04 | Velvet Moisture Wash |
| 25 | Carquest | Shop | \$ | 19.87 | Filters |
| 26 | CGRS Inc | Airport | \$ | 510.00 | Tank Float Repairs |
| 27 | Clifty View Nursery | Parks | \$ | 1,296.65 | Arbor Day Trees |
| 28 | Crum Electric Supply | Electric | \$ | 1,709.58 | Electrical Supplies, Voltage Detector, Switches & Fuses |
| 29 | Energy Laboratories Inc | Waste Water | \$ | 690.00 | Waste Water Testing |
| 30 | Fastenal | Various | \$ | 433.59 | Gloves, Marking Paint, Caution Tape & Floor Dry |
| 31 | Ferguson Enterprises Inc | Water | \$ | 1,563.50 | Gaskets & Hydrant Meter |
| 32 | Fremont Beverages | Aquatics | \$ | 98.45 | Pop Syrup |
| 33 | Fremont Motor Powell | Electric | \$ | 1,197.13 | Wiring Harness & Transmission Parts |
| 34 | Galls | Police | \$ | 1,999.93 | Name Tags & Uniforms |
| 35 | General Distributing Co | Aquatics | \$ | 376.00 | CO2 |
| 36 | Graybar Electric Co | Electric | \$ | 895.94 | Lights & Bolt Covers |
| 37 | Green Life Solution | Electric | \$ | 10,650.00 | Tree Trimming Services |
| 38 | Hartford, The | Various | \$ | 1,443.48 | Monthly LTD Premium |
| 39 | Hasler Inc | Finance | \$ | 300.00 | Postage Added to Meter |
| 40 | Hawkins, Inc | Aquatics | \$ | 1,951.83 | Chemicals |
| 41 | Hillberry, Jim | Council | \$ | 15.08 | Mileage SMP Meeting |
| 42 | Itron | Finance | \$ | 3,736.73 | Annual Service Agreement |
| 43 | John Deer Financial | Various | \$ | 225.63 | Misc Purchases for Various Departments |
| 44 | Jolley Brothers Trucking Inc | Electric | \$ | 1,425.00 | Vacuum Truck Services |
| 45 | Joy of Creative Stitchery, The | Police | \$ | 258.00 | Polo Shirts & Embroidery Fees |
| 46 | Kirchhoff's Floor Covering | Aquatics | \$ | 1,482.64 | Carpet Replacement |
| 47 | Kois Brothers Construction | Sanitation | \$ | 2,394.00 | Lift Gate |
| 48 | Long Building Technologies | Aquatics | \$ | 6,625.00 | 4th Quarter HVAC Service Agreement Fees |
| 49 | Marquis Awards & Specialties | Finance | \$ | 16.80 | Desk Insert |
| 50 | McIntosh Oil | Airport | \$ | 678.31 | Dyed Fuel |
| 51 | Micro-Comm, Inc | Water | \$ | 289.50 | PRV-Power Supply |
| 52 | Mountain West Business Solutions | Various | \$ | 197.24 | Monthly Copy Machine Fees |
| 53 | Mountain West Computer | Various | \$ | 223.76 | Plotter Ink, Printer Ink & HDMI Cable |
| 54 | Napa Auto Parts | Various | \$ | 298.59 | Coolant, Gauge, Adapter, Pellets, Oil, Trans Fluid & Gloves |
| 55 | National Merchant Alliance | Aquatics | \$ | 180.63 | March Credit Card Fees |
| 56 | Northwest Industrial Supply | Streets | \$ | 145.68 | Street Brooms |
| 57 | Northwest Rural Water District | Airport, W Wat | \$ | 152.90 | Monthly Water Fees |
| 58 | O'Reilly Automotive | Shop | \$ | 22.99 | Torque Wrench |
| 59 | Office Shop, The | Administration | \$ | 265.00 | Printer for Council Chambers |
| 60 | Park County Public Health | Police | \$ | 20.00 | Vaccination Fee |
| 61 | Peterbuilt of Wyoming | Sanitation | \$ | 26.97 | Fittings |
| 62 | Powell Ace Hardware | Various | \$ | 190.37 | Misc Purchases for Various Departments |
| 63 | Powell Veterinary Services | Police | \$ | 83.82 | K9 Health Care |
| 64 | Print With Kelly | Aquatics | \$ | 524.92 | Summer Brochures |
| 65 | Quill | Police | \$ | 72.99 | Hand Sanitizer |
| 66 | Radian Research | Electric | \$ | 30.64 | Shipping Fees |
| 67 | Richlin, Michele | Sanitation | \$ | 240.00 | Freon Removal on 12 Appliances |
| 68 | Rimrock Tire | Various | \$ | 967.84 | Tires, Mounts, Dismounts & Repairs |
| 69 | Rock River Arms | Police | \$ | 889.00 | Rifle & Sling |
| 70 | Rocky Mountain Power | Waste Water | \$ | 11.97 | Monthly Power Bill |
| 71 | Rovenna Signs & Design | Streets | \$ | 120.00 | Clear Vinyl School Signs |
| 72 | Russell Industries | Water | \$ | 655.00 | Pump Rebuild |
| 73 | Saber Pest Control LLC | Aquatics | \$ | 100.00 | Monthly Maintenance |
| 74 | Sanders Plumbing & Heating | Parks | \$ | 9.59 | Sloan Handle Repair |
| 75 | Secretary of State | Finance | \$ | 60.00 | Notary Fees M Meyer J Gimmeson |
| 76 | Sheridan Motor | Sanitation | \$ | 27,467.00 | 2019 Dodge Ram Pickup |
| 77 | TCT | Various | \$ | 2,520.72 | Phone, Fax, Internet, Cable |
| 78 | Terex Equipment Services | Electric | \$ | 669.00 | Capstan Steel |
| 79 | Valli Information Systems | Finance | \$ | 1,627.68 | Utility Bill Processing, Maintenance & Postage Fees |
| 80 | Verizon Wireless | Various | \$ | 1,333.13 | April Cell Phone Charges |
| 81 | Visa | Various | \$ | 3,559.01 | Misc Purchases for Various Departments |
| 82 | Warren Transport | Sanitation | \$ | 11,150.67 | Trash Hauling Fees |
| 83 | Water Park Excitement Inc | Aquatics | \$ | 1,807.50 | 50% Down for Lily Pad Replacement |
| 84 | White Ink Printing | Various | \$ | 88.24 | Fed Ex Shipping Fees |
| 85 | Williams Manufacturing | Sanitation | \$ | 500.00 | Containers (10) |
| 86 | Womack Machine Supply | Sani, Shop | \$ | 382.39 | Air Fittings & Cylinder Repair |
| 87 | Wyoming Association of Municipalities | Various | \$ | 1,125.00 | WAM Summer Conf Registrations 3 Council & 2 Employees |
| 88 | Wyoming Dept. of Agriculture | Aquatics | \$ | 100.00 | Leisure & Indoor Pool Licenses |
| 89 | Wyoming Dept. of Transportation | Admin | \$ | 2.00 | License Plate Transfer Fees |
| 90 | Wyoming Law Enforcement Academy | Police | \$ | 165.00 | Custody & Control Recertification P Sapp |
| 91 | Youth Clubs of Park County | Council | \$ | 2,125.00 | 4th Quarter Special Request |

TOTAL AMOUNT OF CLAIMS FOR: 6-May-19 \$ 111,836.22