

City Council Proceedings  
November 5, 2018

The governing body of the City of Powell met in regular session at 6:00 p.m. on November 5, 2018 in the Council Chambers of City Hall. Mayor Wetzel opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Mayor Wetzel called the meeting to order and the following were present: Mayor John Wetzel, Council Members Jim Hillberry, Floyd Young, Lesli Spencer Tim Sapp, Eric Paul and Scott Mangold.

City Officials: City Administrator Zane Logan, City Clerk Tiffany Brando, Attorney Sandee Kitchen, Director of Public Works Gary Butts and Finance Director Kaela Nelson.

Approval of Agenda: Councilman Young moved to approve the agenda, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Approval of October 15, 2018 meeting minutes. Councilman Mangold moved to approve, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Bills and Claims: Councilman Hillberry abstained #44. Councilman Paul made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

PUBLIC HEARING 6:00 p.m.: To Consider a Resolution to Amend the 2018-2019 Budget. Opened 6:02 p.m. by Attorney Kitchen no comments, closed 6:03 p.m.

Resolution 12, 2018: A Resolution to Amend the 2018-2019 Budget. Administrator Logan explained is for the purchase of an additional mower for the Parks Dept. after having some unforeseen repair issues. Councilman Mangold moved to approve \$56,135 increase to the Parks Dept. General Fund for purchase of a new mower, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Catering Permit K-Bar Nov. 10<sup>th</sup> at Fairgrounds. Councilman Young moved to approve, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Catering Permit Roadgrill Dec. 1<sup>st</sup> at Fairgrounds. Councilwoman Spencer moved to approve, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

The Dauntless Club Business Plan Presentation presented by Stacy Bair and Charlie Cooley. Ms. Bair gave an overview of the plan for a new fitness center in the Gateway West Subdivision similar to the one they currently operate in Lovell. Addition of leasing space to include a Sports Bar with Golf Simulator and have currently applied for a retail license with the City. Charlie Cooley gave overview of plan to break ground April 1, 2019 and planning on opening November 1, 2019. Mr. Cooley stated the addition of the sports bar and golf simulator makes it viable financially to open an additional facility. Councilman Hillberry asked how many employees it would bring in and Ms. Bair stated 15 contract employees and 4 fulltime employees. She stated it will be 24 hr. access and looking at addition of tanning, massage therapy and smoothie bar as well as other options.

Request for Santa Landing Powell Rotary Nov. 23<sup>rd</sup> in the City parking lot on the corner of Clark and 2<sup>nd</sup> St. Councilman Mangold moved to approve, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Committee Updates: Mayor Wetzel recognized Boy Scouts in attendance from Troop 246. Councilman Young Tree Board and Councilwoman Spencer PEP Board and Airport Board updates.

WMPA Board appointment Mayor Wetzel recommends Zane Logan for a 3 year term starting Feb. 2019. Councilman Mangold moved to approve, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

Planning & Zoning Board Appointments recommend Arne Hegesteg to replace Holly Griffin and for new term starting 2019 and Adalberto Acevedo to replace John Sides term through end of 2019.

Attorney Kitchen read Ordinance No. 9, 2018 – Ordinance No. 16, 2018 by title:

Ordinance No. 9, 2018 – An Ordinance Amending Section 13.04.030 of the Powell City Code Pertaining to Delinquency Charges for Utility Accounts by Setting Due Dates for Utility Bills, Penalty and Late Fees, and Date When Bill Considered Delinquent.

Ordinance No. 10, 2018 – An Ordinance Amending Section 13.04.040 of the Powell City Code Pertaining to Cause for Discontinuance of Utility Services by Listing Reasons for Discontinuance.

Ordinance No. 11, 2018 – An Ordinance Amending Section 13.04.050 of the Powell City Code Pertaining to Delinquent Accounts; Procedures for Termination or Installation of a Service Limiter by Changing the Timing of the Delinquent Notice, Eliminating the Specified Hearing Date, Clarifying the Requirements for Extension of Payment Arrangement, Requiring Cash or

Cash Equivalent for Delinquent Account Payments, and Implementing a 4:00 PM Cutoff Time for Reinstatement of Services.

Ordinance No. 12, 2018 – An Ordinance Amending Section 13.04.070 of the Powell City Code Pertaining to Utility Deposits by Eliminating the Larger Deposit Amounts for All Electric Services and Commercial Accounts, Changing the Deposit Amount for Industrial Commercial Accounts, Authorizing the City Administrator to Waive the Deposit Requirement in Certain Circumstances and Requiring a Deposit for Bankruptcy Protection.

Ordinance No. 13, 2018 – An Ordinance Amending Section 13.04.080 of the Powell City Code Pertaining to Other General Utility by Adding Service is Nontransferable, Changes in Property Ownership, Changes in Property Tenancy, Service Application Requirement, Billing Error Resolution and Authorization for Entry of Inspection.

Ordinance No. 14, 2018 – An Ordinance Amending Section 15.12.180 of the Powell City Code Pertaining to Other Fees that are Adopted by Ordinance and Available for Public Examination at City Hall and by Increasing the Delinquent Account Fee, Establishing a Non-Emergency After Hours Call Out Fee and Voluntary Disconnect Fee.

Ordinance No. 15, 2018 – An Ordinance Repealing Section 13.12.210 of the Powell City Code Pertaining to Monthly Billing Dates and Delinquent Accounts for Water Works Systems as this is Covered in Another Section of the Code.

Ordinance No. 16, 2018 – An Ordinance Amending Section 13.12.020 of the Powell City Code Concerning Powers and Duties of City Administrator With Shut Off Notices for Water Works System by Repealing Subparagraph B.

Councilman Mangold moved to approve Ordinance No. 9, 2018 thru Ordinance No. 16, 2018 on third and final reading by consensus vote, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Ordinance No. 17, 2018 – Attorney Kitchen read by title: An Ordinance Amending Section 16.12.050 of the Powell City Code Pertaining to Amendments of Title 16 by Deleting Subsection B Requiring Public Hearings and Publication of Notice. Attorney Kitchen answered questions on the ordinance from Ed Wenzel. Councilman Young moved to approve on second reading, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

NAVAID State Grant-In-Aid and Wings-N-Wheels Fly-In 2019 grant award. Councilman Hillberry moved to approval, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Absaroka Street Reconstruction Contract Award overview given by Travis Conklin with Engineering Associates of three bids received and low bid from Wilson Brothers Construction is \$2,915,051. Administrator Logan explained the hybrid project with electric and work already being done. Mr. Conklin stated Wilson Brothers plan to start April 1, 2019 and deadline on contract is November 1, 2019. Councilman Mangold moved to approve Wilson Brothers Construction and authorize all necessary signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Mower Bid Award given by DPW Butts and is recommended C&B Operations of Powell as successful low bidder in the amount of \$96,135. Councilman Young moved to approve and authorize all necessary signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Landlord Consent to Assignment Hangar Loan MDM Construction and First Bank. Attorney Kitchen explained the agreement that was drafted by Attorney Kath. Councilman Hillberry moved to approve consent with approval from the bank and all necessary signatures, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan informed council employee recognition dinner is Dec. 7<sup>th</sup> at the Eagles and Ms. Brakke last day is Nov. 16<sup>th</sup>.

There being no further business to be considered at this meeting, Councilman Paul moved to adjourn, seconded by Councilman Mangold unanimous approval, MOTION CARRIED. Mayor Wetzel adjourned the regular meeting at 7:16p.m.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**PAYROLL CLAIMS**

1	AFLAC Dependent Childcare	\$500.00	Payroll Deductions
2	AFLAC Insurance Premiums	\$1,878.46	Payroll Deductions
3	AFLAC Unreimbursed Medical	\$3,268.30	Payroll Deductions
4	Internal Revenue Service	\$73,798.47	FICA
5	Great West Retirement Service	\$8,263.60	Deferred Compensation
6	Workers Compensation	\$0.00	Worker's Compensation
7	Wyoming Retirement System	\$48,388.52	Retirement Contribution
8	Child Support	\$816.00	Payroll Deductions
9	Prudential Insurance Premium	\$0.00	Payroll Deductions
10	Garnishment	\$0.00	Payroll Deductions
11	Health Benefit Plan	\$95,134.54	Plan Benefit

**TOTAL PAYROLL RELATED: \$232,047.89**  
**TOTAL PAID WAGES IN OCTOBER 2018 \$239,871.33**

12	360 Office Solutions	Various	\$ 238.35	Copy Machine Fees, Calendars & Office Supplies
13	Absaroka Door	Aquatics	\$ 138.30	Tempered Glass
14	Aldrich & Company	Various	\$ 72.28	Wrecking Bar, Spacers & Water Pump
15	Alsco	Aquatics	\$ 76.08	Rugs & Deodorizers
16	Aquashield Products Inc	Aquatics	\$ 3,393.50	Slide and Edge Pad
17	Aquatic Technology Systems Inc	Aquatics	\$ 2,928.91	UV Maintenance Kit
18	AT&T Mobility	Admin	\$ 132.28	Monthly Cell Phone Charges
19	Big Horn Coop Marketing	Elec, Sani	\$ 138.92	Gloves & Fence Post Foam
20	Blair's Market	Airport	\$ 55.45	Supplies for Airport Board Meeting
21	Bloedorn	Parks	\$ 11.99	Tape Measure
22	Border States Electric Supplies	Electric	\$ 893.75	Pole Foam, Pole Crete & Misc Electrical Supplies
23	Bradford Supply	Parks	\$ 246.82	Misc Irrigation Supplies
24	Carquest	Shop	\$ 210.73	Filters
25	Centurylink	Electric	\$ 39.85	Monthly Phone Bill Sub Station
26	Charter Communications	Police	\$ 7.42	Monthly Cable Bill
27	Cross Petroleum Services	Shop	\$ 704.40	Bulk Oil
28	Crum Electrical Service	Electric	\$ 478.21	Wire
29	Cummins Rocky Mountain	Shop	\$ 720.00	Insite Program
30	Custom Delivery Service	Waste Water	\$ 68.31	Delivery Fees
31	Downey, Chris	Streets	\$ 1,540.00	Curb & Gutter Repair
32	Drivepayments	Water	\$ 84.24	Monthly Credit Card Fees on Water Dock
33	Energy Labs	Waste Water	\$ 690.00	Waste Water Testing
34	Fastenal	Various	\$ 678.64	Floor Absorbent, Hardware, Batteries, Gloves & Saw Blades
35	Ferguson Enterprises	Water	\$ 5,580.41	Meters, Clamps, Yokes & Check Valves
36	Food Service of America	Aquatics	\$ 428.44	Household & Concession Supplies
37	Fremont Beverages	Aquatics	\$ 113.90	Gatorade & Dr Pepper
38	Fremont Motor Company	Police	\$ 23,942.00	2018 Dodge Charger
39	Galls, An Aramark Company	Police	\$ 200.97	Uniform Pants
40	Garvin Motors	Police	\$ 140.94	9-16 Weather-strip
41	General Distributing Co	Aquatics	\$ 1,136.56	CO2 & Tank Rental
42	Griffis Quality Fencing	Airport	\$ 45.00	Fence Posts
43	Hardrives Construction Inc	Streets	\$ 135,347.50	Chip Sealing
44	Hillberry, Jim	Council	\$ 14.17	Mileage Reimbursement Pipeline Meeting
45	ICMA	Admin	\$ 1,176.78	Annual Membership
46	J & L Garage Door & Repairs	Electric	\$ 450.00	Repair Overhead Door
47	John Deere Financial	Various	\$ 613.85	Misc Purchases for Various Departments
48	Joy of Creative Stitchery, The	Police	\$ 192.00	Sewing & Embroidery Fees
49	KB Commercial Products	Admin, Police	\$ 220.10	Can Liners
50	Long Building Technologies	Aquatics	\$ 112.10	Check Building For Gas Leak
51	MDM Construction	Streets	\$ 4,694.05	Concrete Repairs
52	Marquis Awards & Specialties	Finance	\$ 66.00	Name Plates
53	Matthew Bender & Company	Attorney	\$ 57.08	Wyoming Court Rules Supplement
54	Mountain West Computer	Various	\$ 609.97	Office Supplies, Fortigate 40c Renewal, Keyboard & Mouse
55	Mr D's Powell	Shop	\$ 10.48	Cleaning Supplies
56	Napa Auto Parts	Various	\$ 589.78	Battery, Tap, Air Filter, Gloves, Bulbs, Brake Cleaner Etc
57	National Merchant Alliance	Aquatics	\$ 208.00	September Credit Card Fees
58	Network Innovations	Various	\$ 12,246.75	Altigen Phone Server
59	O'Reilly Automotive	Various	\$ 92.64	Adapter, Wipers, Electrical Connector, Lug Nuts & Actuator
60	Old Dominion Brush	Streets	\$ 1,076.60	Gutter Brooms
61	Palmershine, Robert	Water	\$ 80.00	Straw Bales for Pit Meter Protection
62	Park County Landfills	Electric	\$ 272.22	Tipping Fees
63	Park County Wings n Wheels	Airport	\$ 1,378.15	Fly in Grant less Fuel & Oil Used
64	PHS Publications	Aquatics	\$ 50.00	Yearbook Advertising
65	Powell Ace Hardware	Various	\$ 544.64	Misc Purchases for Various Departments
66	Powell Valley Health Care	Police	\$ 100.00	Blood Draw for Case Work
67	Powell Welding & Industrial	Shop	\$ 150.12	Grease
68	Principal Life Insurance Co	Various	\$ 47.85	Monthly Life Insurance Premium
69	Quality Asphalt Paving	Street, Water	\$ 2,668.00	Asphalt Patch
70	Rimrock Tire	Sanitation	\$ 1,566.40	1 Set of Tires & 3 Tire Repairs
71	Rocky Mountain Power	Waste Water	\$ 72.69	Power Fees for Pump
72	Rotational Molding Inc	Sanitation	\$ 23,070.00	Refuse Cans
73	Safeguard Business Systems	Finance	\$ 197.37	Payroll Checks
74	Sanders Plumbing & Heating	Admin, Aqua	\$ 629.00	Install Pumps in Manhole & Winterize Plaza Diane
75	Shopko Stores	Aqua, Parks	\$ 116.53	Printer Ink, Detergent & Brushes
76	Standard Insurance Company	Various	\$ 2,575.21	Monthly LTD Benefit
77	TCT	Various	\$ 2,825.18	Monthly Phone, Fax, Internet & TV
78	Tyler Technologies Inc	Muni Court	\$ 4,701.00	Annual Court Software Fees
79	USA Blue Book	Water	\$ 842.89	Magnetic Locator
80	Valli Information Systems	Finance	\$ 1,546.64	Utility Billing & Postage Fees for September
81	Verizon Wireless	Various	\$ 1,325.39	Monthly Cell Phone Charges
82	Visa	Various	\$ 4,824.18	Misc Purchases for Various Departments
83	Vision West Inc	Aquatics	\$ 109.00	Front Desk Sweatshirts
84	Warren Transport	Sanitation	\$ 8,385.96	Trash Hauling Fees
85	WatchGuard Digital in Car Video	Police	\$ 5,020.00	In Car Video System
86	Wesco	Electric	\$ 858.99	Burndy Taps, Overloads & Heaters
87	Womack Machine Supply	Sanitation	\$ 94.12	Fittings
88	Wyoming Municipal Power Agency	Electric	\$ 306,271.34	September Electric Bill

**TOTAL AMOUNT OF CLAIMS FOR: \$ 573,237.37**