

City Council Proceedings  
November 6, 2017

The governing body of the City of Powell met in regular session at 6:00 p.m. on November 6, 2017 in the Council Chambers of City Hall. Mayor Wetzel opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Mayor Wetzel called the meeting to order and the following were present: Mayor John Wetzel, Council Members Eric Paul, Lesli Spencer, Tim Sapp, Jim Hillberry and Scott Mangold. Absent Councilman Floyd Young.

City Officials: Administrator Zane Logan, City Clerk Tiffany Brando, City Attorney Sandra Kitchen, Deputy City Attorney Scott Kath, Finance Director Kaela Nelson and Chief of Police Roy Eckerdt.

Approval of Agenda: Councilman Hillberry moved to approve the agenda, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Approval of October 16, 2017 meeting minutes. Councilman Paul moved to approve, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Bills and Claims: Mayor Wetzel abstained #89, Councilman Hillberry #42. Councilman Hillberry made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Request Helicopter Landing Clark St Parking Lot for Santa Clause November 24<sup>th</sup> by Powell Rotary. Councilwoman Spencer moved to approve, seconded Councilman Sapp, unanimous approval, MOTION CARRIED.

Presentation of Life Saving Award by Chief of Police Roy Eckerdt to Dispatcher Twyla Segura, Sergeant Chad Miner and Officer David Ferguson.

Committee Update: Councilman Hillberry update on PEP.

Financial Audit Report by James B. Seckman, CPA for Fiscal Year 16/17. Councilman Hillberry moved to approve the audit as presented, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Attorney Kitchen asked to add an amendment to airport lease under legal, Councilman Paul moved to approve change, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

ORDINANCE NO. 18, 2017: Read by title only Attorney Kitchen: An Ordinance Amending the Definition of Public Nuisance in Section 12.16.010, Amending Subparagraph C of Section 12.16.040 and Amending Subparagraph C of Section 12.16.110 of the Powell City Code pertaining to Trees and Shrubs by Replacing the Words "Hazard and "Health Hazard" in those Sections with the Word "Risk". Councilman Mangold moved to approve on third reading and authorize signatures, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

ORDINANCE NO. 19, 2017: Read by title only Attorney Kitchen: An Ordinance Amending Section 8.12.150 of the Powell City Code Pertaining to Trimming of Trees and Shrubs on Private Property by Replacing the Word "Hazard" with the Word "Risk". Councilman Sapp moved to approve on third reading and authorize signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

ORDINANCE NO. 20, 2017: Read by title only Attorney Kath: An Ordinance Granting to Bresnan Communications, LLC, d/b/a CHARTER COMMUNICATIONS, Inc., its successors and assigns, the non-exclusive franchise and authority to operate and maintain a television cable service system in the City, and the right to construct, extend, maintain, repair and operate same in, under, over, along, across and upon the streets, alleys and rights of way in the City, and subsequent extensions, additions and annexations thereto for the collection, transmission, distribution and sale of cable services to the inhabitants of the City; imposing compliance with applicable laws and ordinances; prescribing conditions of street occupancy; prescribing the conditions of operation and maintenance of the system; prescribing and reserving certain rights of City; prescribing payment to the City for the franchise and authority to operate and maintain a cable system in the City; prescribing duration of the franchise; prescribing standards of service; providing for public, educational and governmental access channels; providing for access to public buildings and an institutional network; prescribing conditions for transfer of the franchise and/or conditions for forfeiture of the franchise; providing severability and providing for an effective date. Councilwoman Spencer moved to approve on third reading and authorize signatures, seconded Councilman Sapp, unanimous approval, MOTION CARRIED.

ORDINANCE NO. 21, 2017: Read by title only Attorney Kitchen: An Ordinance Enacting Section 10.12.230 of the Powell City Code Prohibiting Driving While Using a Cellular Telephone and

Providing for Exceptions. Councilman Hillberry move to approve on second reading, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED. Council did ask for a revised version with law effective Jan 1, 2018 for third reading.

ORDINANCE NO. 22, 2017: Read by title only Attorney Kitchen: An Ordinance Amending Section 10.12.190 of the Powell City Code Pertaining to Requirements for Vehicle to be Licensed and Liability Insurance Requirements. Councilman Hillberry moved to approve on second reading, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

RESOLUTION NO. 12, 2017: Read by title only Attorney Kitchen: A resolution Concerning Continued Membership in the SSBCI/WSCN Program, Supporting Expanded Jurisdictional Boundaries, Supporting Formation of an Advisory Council, Supporting Improvement and Changes to the Program and Authorizing Execution of an Amended Service Agreement Dated October 1, 2017. Finance Director Nelson explained changes in the agreement. Councilman Hillberry moved to approve and authorize signatures, seconded Councilman Sapp, unanimous approval, MOTION CARRIED.

Airport Hangar Lease amendment for Guardian Flight entity is asking to remove personal guarantee and City would ask for additional insured of \$1 million with a 30 day cancellation notice. Attorney Kitchen explained changes to Guardian Flight agreement removing personal guarantee and adding a clause requiring the City to be added as additionally insured of \$1 million and require 30 day cancellation notice. Councilman Paul moved to approve, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Homeland Security Grant: Administrator Logan explained grant is up to \$40,000 for implementation and hardware/software for e-citation. Councilman Hillberry moved to approve and authorize signatures, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Pension Agreement Wyoming Retirement is an update to the current plan. Councilman Paul moved to approve and authorize signatures, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Adaptive PE Park County School District #1 for use of Powell Aquatic Center. Councilman Sapp moved to approve and authorize signatures, seconded Councilwoman Spencer, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan gave an update on 1<sup>st</sup> quarter revenues and expenditures for FY 17/18 and everything is tracking well so far. Legislative Dinner is December 12<sup>th</sup> and Employee Recognition Dinner is December 15<sup>th</sup>. Water break on S Bent November 3<sup>rd</sup> has been taken care of and the Police Department officer and dispatcher openings are ongoing.

There being no further business to be considered at this meeting, Councilman Paul moved to adjourn, seconded by Councilman Mangold unanimous approval, MOTION CARRIED. Mayor Wetzel adjourned the regular meeting at 6:52 p.m.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**PAYROLL CLAIMS**

1	AFLAC Dependent Childcare		\$558.34	Payroll Deductions
2	AFLAC Insurance Premiums		\$1,908.10	Payroll Deductions
3	AFLAC Unreimbursed Medical		\$4,125.30	Payroll Deductions
4	Internal Revenue Service		\$89,960.57	FICA
5	Great West Retirement Service		\$7,323.60	Deferred Compensation
6	Workers Compensation		\$0.00	Worker's Compensation
7	Wyoming Retirement System		\$47,779.40	Retirement Contribution
8	Child Support		\$816.00	Payroll Deductions
9	Prudential Insurance Premium		\$16.00	Payroll Deductions
10	Garnishment	\$	-	Payroll Deductions
11	Health Benefit Plan		\$98,191.40	Plan Benefit

**TOTAL PAYROLL RELATED: \$250,678.71**  
**TOTAL PAID WAGES IN OCTOBER 2017: \$246,927.53**

12	360 Office Solutions	Finance	\$ 83.74	Copy fees
13	Absaroka Doors	Shop	\$ 29.34	Glass
14	Aldrich & Company	Various	\$ 1,262.66	Asphalt Patch, Concrete, Paint
15	Alsco	Police, Bldg	\$ 192.60	Rugs, Mats
16	A T & T	Police	\$ 129.26	Monthly Cell-IT & Admin
17	Atco International	Parks	\$ 780.00	Restroom Supplies
18	Axon Enterprise Inc	Police	\$ 112.96	Sync Cable, USB
19	Big Valley Bearing & Supply Co	Sanitation	\$ 134.11	Bearings
20	Blair's Market	Various	\$ 243.21	Ice, Snacks for Various Meetings
21	Bloedorn Lumber	Water, Parks	\$ 259.37	Bits, Lumber, Roofing
22	Bruco, Inc	Building	\$ 275.15	Hand Towels
23	Carquest	Shop, Electric	\$ 174.39	Filters, Brake Rotor
24	CenturyLink	Electric	\$ 45.94	Substation Phone-September 2017
25	Charter Communications	Police	\$ 7.44	September 2017 Cable Bill
26	Chief Supply	Police	\$ 68.72	Drug Test Kits
27	Cody Overhead Door	Sanitation	\$ 1,009.65	Shop Door Repairs
28	Crum Electric Supply Co	Electric	\$ 1,227.39	Bulbs, Conduit, Breakers
29	Cummins Rocky Mountain Inc	Streets	\$ 48.12	Thermostat
30	Drivepayments	Water	\$ 24.95	Water Dock Credit Card September 2017
31	Energy Labs	Waste Water	\$ 690.00	Waste Water Testing
32	Engineering Associates	Various	\$ 3,569.50	Monthly Engineering Fees
33	Fastenal	Various	\$ 367.93	Misc. Purchases for Various Depts
34	Ferguson Enterprises, Inc	Water	\$ 3,140.57	Meterloops/Registers, Itron IRT's
35	Food Services of America	Aquatics	\$ 679.43	Concessions, Household Supplies
36	Fremont Beverages, Inc.	Aquatics	\$ 190.08	CO2 & Concession Supplies
37	Garvin Motors	Electric	\$ 63.96	Mounting Bolts
38	General Distributing Co.	Aquatics	\$ 404.00	CO2
39	Government Finance Officers	Finance	\$ 170.00	Annual Membership 2017-2018
40	Griffin, Zackary	Sanitation	\$ 150.00	Weed Removal
41	Hanson Chemical, Inc.	Sanitation	\$ 185.25	Degreaser
42	Hillberry, Jim	Council	\$ 13.91	Mileage Shoshone Pipeline
43	ICMA	Admin	\$ 1,135.84	Annual Membership-City Administrator
44	John Deere Financial	Various	\$ 561.61	Misc. Purchases for Various Depts
45	Jolley Brothers Trucking LLC	Electric	\$ 2,140.00	Hydro-Vac Service
46	KB Masonry, LLC	Building	\$ 175.00	Brick Work
47	Kois Brothers Equipment	Sanitation	\$ 1,119.02	Parts for Arm, Proximity Switches
48	Long Building Technologies, Inc	Aquatics	\$ 13,783.74	East/West Pool Pak
49	Marquis Awards	Parks	\$ 95.26	Memorial Plaque
50	Matthew Bender & Co Inc	Oth Gen	\$ 130.43	WY Code 2017 Citator
51	Mountain States Pipe & Supply	Water	\$ 1,961.05	Meter Supplies
52	Mountain West Business Solutions	Various	\$ 120.00	Monthly Copier Fees
53	Mountain West Computer	Various	\$ 516.09	Computer, Office Supplies
54	Mr. D's	Police	\$ 43.19	Open House supplies
55	Municode	Clerk	\$ 395.00	Annual Web Hosting
56	Napa Auto Parts	Shop	\$ 560.34	Fittings, Brushes, Antifreeze, Gloves
57	National Merchant Alliance	Aquatics	\$ 255.30	September 2017 Credit Card Fees
58	Nexgen Municipal Inc	Sanitation	\$ 832.00	Pins
59	Northwest Pipe Fittings	Wtr/Wastewtr	\$ 1,519.46	Pipe Fittings, Fabric for Drain Lines
60	Northwest Rural Water District	Wtr/Wastewtr	\$ 152.40	Water Charges-Lagoons, Airport
61	O'Reilly Automotive	Various	\$ 420.40	Toolbox/sockets, Sensor, Drain Cock, Transducer
62	Park County Weed & Pest	Parks	\$ 405.34	Herbicide
63	Powell Ace Hardware	Various	\$ 354.83	Misc. Purchases for Various Depts
64	Powell Lock	Shop	\$ 200.00	Lock Replacement
65	Powell Recreation District	Recreation	\$ 1,000.00	Special Request FY 17-18
66	Powell Rotary Club	Parks	\$ 150.00	2017 Membership Dues
67	Principal Life Insurance Co	Various	\$ 46.48	Life Insurance Benefit
68	Production Machine Co	Water	\$ 360.00	Drop-in Lids
69	Public Surplus	Oth Gen	\$ 2,740.54	August 2017 Auction
70	Quality Asphalt Paving	Various	\$ 14,705.00	Alley/Water/Electric Pave Out
71	Quill	Police, Auqatcs	\$ 305.45	Office supplies, File cabinet
72	Rimrock Tire	Sani, Police	\$ 114.90	Tire repair, Alignment
73	Rocky Mountain Power	Waste Water	\$ 25.39	September 2017 Monthly Electric for Pump
74	Sammons Excavation	Airport	\$ 825.00	Roller Rental
75	Sanders Plumbing & Heating	Water	\$ 224.65	Fittings, Labor
76	Sherwin Williams	Streets	\$ 98.00	Street Paint
77	Shopko Stores	Shop	\$ 17.99	Household
78	Spomer Construction	Parks	\$ 1,440.00	Scoria-Chamber
79	Stotz Construction	Streets	\$ 37,929.20	Sweeper Unit
80	Syn-Tech Systems Inc	Airport	\$ 1,386.00	Credit Card Hard/Software

81	TCT	Police, Airport	\$	2,539.84	September 2017 phone, fax, internet
82	Tyler Technologies	Muni Court	\$	4,701.00	INCode Annual Fee
83	Uline Shipping Supplies	Parks	\$	484.25	Restroom Supplies
84	USA Blue Book	Waste Water	\$	405.92	D.O. Meter, Shipping
85	Vallie Information Systems Inc	Finance	\$	1,512.99	Utility Billing Postage
86	Verizon Wireless	Police, IT	\$	1,485.99	New phone-IT, 2017 September Cell Phone Bill
87	WAM-WCCA	Electric	\$	2,500.00	Downtown Lighting Upgrade
88	Warren Transport	Sanitation	\$	5,500.00	Waste Loads, Fuel Surcharge
89	Wetzel, John	Council	\$	56.18	Mileage-WAM Region
90	Williams Inland Distributors	Aquatics	\$	156.48	Ice cream
91	Womack Machine Supply Co	Streets	\$	215.00	Hydraulic hoses, fittings
92	WY Brand Industries	Police	\$	65.00	Wall Hanging
93	WY Conference of Building Insp	Insp Svcs	\$	150.00	WCBO Conference
94	WY Dept of Health	Water	\$	72.00	Water Testing-Colilert
95	WY Dept of Transportation	Streets	\$	52,904.91	Coulter Avenue Project
96	WY Municipal Power Agency	Electric	\$	336,453.39	September 2017 Power Bill
97	WY Water Quality	Waste Water	\$	220.00	Conference/Training
98	Youth Clubs of Park Co	Oth Gen	\$	2,125.00	Special Request 2nd Draw
<b>TOTAL AMOUNT OF CLAIMS FOR:</b>		<b>7-Nov-17</b>	<b>\$</b>	<b>515,526.48</b>	