

City Council Proceedings  
October 15, 2018

The governing body of the City of Powell met in regular session at 6:00 p.m. on October 15, 2018 in the Council Chambers of City Hall. Mayor Wetzel opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Mayor Wetzel called the meeting to order and the following were present: Mayor John Wetzel, Council Members, Floyd Young, Lesli Spencer Tim Sapp, Eric Paul and Scott Mangold. Absent Council Member Jim Hillberry.

City Officials: City Administrator Zane Logan, City Clerk Tiffany Brando, Attorney Sandee Kitchen, Deputy City Attorney Scott Kath and Finance Director Kaela Nelson.

Approval of Agenda: Councilman Young moved to approve the agenda, seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Approval of October 1, 2018 meeting minutes. Councilman Mangold moved to approve, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Bills and Claims: Mayor Wetzel abstained #66 and #83 and Councilman Mangold abstained #45. Councilwoman Spencer made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Malt Beverage Permit Plaza Diane Oct. 25<sup>th</sup> at Plaza Diane. Councilwoman Spencer moved to approve, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

PUBLIC HEARING: Consider an Ordinance Amending Section 16.12.050 of Powell City Code. Attorney Kath opened the meeting at 6:04 p.m. and explained how section 16.12.050 works and deleting of subsection B requiring a public hearing and publication of notice. No other comments. Closed hearing at 6:06 p.m.

Ordinance No. 17, 2018 – An Ordinance Amending Section 16.12.050 of the Powell City Code Pertaining to Amendments of Title 16 by Deleting Subsection B Requiring Public Hearings and Publication of Notice. Councilman Mangold moved to approve on first reading, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Committee Updates: Councilman Mangold Rec Board, Councilwoman Spencer PEP Board and Councilman Young Recycle Board updates.

Financial Audit Report by James B. Seckman, CPA for Fiscal Year 17/18. Councilman Mangold moved to accept the audit as presented, seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Ordinance No. 9, 2018 – Attorney Kitchen read by title: An Ordinance Amending Section 13.04.030 of the Powell City Code Pertaining to Delinquency Charges for Utility Accounts by Setting Due Dates for Utility Bills, Penalty and Late Fees, and Date When Bill Considered Delinquent. Councilwoman Spencer and Finance Director Nelson agreed with a change on line (3) from “2% of delinquent” to read “2% of past due”, Councilman Young moved to approve as amended on second reading, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Attorney Kitchen read Ordinance No. 10, 2018 – Ordinance No. 16, 2018 by title:

Ordinance No. 10, 2018 – An Ordinance Amending Section 13.04.040 of the Powell City Code Pertaining to Cause for Discontinuance of Utility Services by Listing Reasons for Discontinuance.

Ordinance No. 11, 2018 – An Ordinance Amending Section 13.04.050 of the Powell City Code Pertaining to Delinquent Accounts; Procedures for Termination or Installation of a Service Limiter by Changing the Timing of the Delinquent Notice, Eliminating the Specified Hearing Date, Clarifying the Requirements for Extension of Payment Arrangement, Requiring Cash or Cash Equivalent for Delinquent Account Payments, and Implementing a 4:00 PM Cutoff Time for Reinstatement of Services.

Ordinance No. 12, 2018 – An Ordinance Amending Section 13.04.070 of the Powell City Code Pertaining to Utility Deposits by Eliminating the Larger Deposit Amounts for All Electric Services and Commercial Accounts, Changing the Deposit Amount for Industrial Commercial Accounts, Authorizing the City Administrator to Waive the Deposit Requirement in Certain Circumstances and Requiring a Deposit for Bankruptcy Protection.

Ordinance No. 13, 2018 – An Ordinance Amending Section 13.04.080 of the Powell City Code Pertaining to Other General Utility by Adding Service is Nontransferable, Changes in Property Ownership, Changes in Property Tenancy, Service Application Requirement, Billing Error Resolution and Authorization for Entry of Inspection.

Ordinance No. 14, 2018 – An Ordinance Amending Section 15.12.180 of the Powell City Code Pertaining to Other Fees that are Adopted by Ordinance and Available for Public Examination at

City Hall and by Increasing the Delinquent Account Fee, Establishing a Non-Emergency After Hours Call Out Fee and Voluntary Disconnect Fee.

Ordinance No. 15, 2018 – An Ordinance Repealing Section 13.12.210 of the Powell City Code Pertaining to Monthly Billing Dates and Delinquent Accounts for Water Works Systems as this is Covered in Another Section of the Code.

Ordinance No. 16, 2018 – An Ordinance Amending Section 13.12.020 of the Powell City Code Concerning Powers and Duties of City Administrator With Shut Off Notices for Water Works System by Repealing Subparagraph B.

Councilman Mangold moved to approve Ordinance No. 10, 2018 thru Ordinance No. 16, 2018 on second reading by consensus vote, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Wyoming Office of Homeland Security Grant Agreement: Administrator Logan informed council grant is for \$10,254 for additional WYOLINK compatible radios. Councilwoman Spencer moved to approve and authorize all necessary signatures, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Wyoming Business Council Agreements Clocktower Inn of Powell LLC: Christine Bekes spoke behalf of the private-public partnership and the SLIB Board approval of funds for development of hotel and conference center with Clock Tower of Powell LLC. The State needs approval of agreements with a few changes: On the Development Agreement in paragraph 4 they will recognize the subdivision is not yet done, and will accept an amendment on the description when that is divided. With regards to the Operation and Maintenance Agreement revisions in paragraph 3 updating name on business to "Clocktower Inn of Powell LLC". Ms. Bekes also update on the Revenue Recapture and 71% of the funds paid back will stay with the City of Powell's economic development fund and 29% will be recaptured by the State. The goal of the project is to break ground by Spring 2019. Ms. Bekes is asking for approval on all agreements contingent on Mr. Warlick's signature. Councilwoman Spencer moved to approve all agreements contingent on Mr. Warlick's signature and authorize all necessary signatures, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan gave an update on Broadband quarterly meeting and reminded council the Absaroka Street bid will be opened Oct. 25<sup>th</sup>.

There being no further business to be considered at this meeting, Councilman Paul moved to adjourn, seconded by Councilman Mangold unanimous approval, MOTION CARRIED. Mayor Wetzel adjourned the regular meeting at 6:44p.m.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**PAYROLL CLAIMS**

1	AFLAC Dependent Childcare	\$500.00	
2	AFLAC Insurance Premiums	\$1,915.96	Payroll Deductions
3	AFLAC Unreimbursed Medical	\$3,268.30	Payroll Deductions
4	Internal Revenue Service	\$85,321.07	Payroll Deductions
5	Great West Retirement Service	\$8,163.60	FICA
6	Workers Compensation	\$33,604.47	Deferred Compensation
7	Wyoming Retirement System	\$48,703.78	Worker's Compensation
8	Child Support	\$816.00	Retirement Contribution
9	Prudential Insurance Premium	\$0.00	Payroll Deductions
10	Garnishment	\$0.00	Payroll Deductions
11	Health Benefit Plan	\$94,978.63	Payroll Deductions
			Plan Benefit
<b>TOTAL PAYROLL RELATED:</b>		<b>\$277,271.81</b>	
<b>TOTAL PAID WAGES IN SEPTEMBER 2018</b>		<b>\$262,009.04</b>	

12	360 Office Solutions	Amin, Police	\$ 206.08	Office & Cleaning Supplies
13	Absaroka Door	Aquatics	\$ 87.88	Repair Front Door Closer
14	Aldrich & Company	Streets, Police	\$ 1,133.86	Asphalt Patching Mix & Supplies for Outhouse Race
15	Alere Toxicology	Police	\$ 90.00	Drug Screening Supplies
16	Ascent Aviation Group Inc	Airport	\$ 23,877.80	Monthly Communication Fees & 100LL Aviation Fuel
17	Atco International	Parks	\$ 552.00	White Line Marker
18	Bailey Enterprises Inc	Various	\$ 10,288.52	September Fuel Charges
19	BCN Telecom	Various	\$ 78.82	Monthly Long Distance Fees
20	Big Valley Bearing	Streets, Parks	\$ 30.54	Bearing & V Belt
21	Blair's Market	Airport, W Wat	\$ 81.70	Pilot Meeting Supplies & Ice for Water Samples
22	Bob's Auto Repair	Police	\$ 75.00	Towing Fees
23	Border States Electric Supplies	Electric	\$ 6,745.65	Fuses, Sectionalizers & Arrestors
24	Carquest	Sani, Shop	\$ 150.82	Grease Cap & Filters
25	CDW Government Inc	Police	\$ 90.00	Switch Cable
26	Chief Supply	Police	\$ 164.72	Drug Screening Supplies
27	City of Billings	Sanitation	\$ 11,718.10	September Tipping Fees
28	Clean Cut Sharpening Services	Sanitation	\$ 100.00	Blade Sharpening Services
29	Cody Enterprise	Admin, Parks	\$ 152.25	1 Yr Subscription & Employment Advertising
30	Cross Petroleum Services	Shop	\$ 195.96	Diesel Exhaust Fluid
31	DBT Transportation Services	Airport	\$ 2,219.74	Quarterly Fees for Weather & Navigational Services
32	Dick Jones Trucking	Sanitation	\$ 2,005.00	Cardboard Transport Fees
33	Eckerdt, Roy	Polices	\$ 172.02	Hotel Fees & Fuel Reimbursements for Travel
34	Energy Labs	Waste Water	\$ 230.00	Waste Water Testing
35	Fastenal	Electric	\$ 335.81	Work Gloves, Shop Supplies & Hardware
36	Ferguson Enterprises	Water	\$ 2,282.20	Meter Registers
37	Food Service of America	Aquatics	\$ 582.98	Concession & Household Supplies
38	Garland Light & Power	Airport, W Wat	\$ 1,892.84	Monthly Power Bills
39	General Distributing	Aquatics	\$ 428.00	CO2
40	Government Finance Officers	Finance	\$ 170.00	Annual Membership Fees K Nelson
41	Graybar Electric Company	Electric	\$ 7,990.29	Pump, Pump controller, Pedestals & Electrical Tape
42	Hawkins Inc	Aquatics	\$ 3,078.39	Chemicals
43	John Deere Financial	Various	\$ 584.47	Misc Purchases for Various Departments
44	Kois Brothers Equipment	Sanitation	\$ 264.00	Hydraulic Filter
45	KPOW	Sanitation	\$ 150.00	West Nile Advertising
46	Lincoln Aquatics	Aquatics	\$ 444.50	Maxi Motor & Battery
47	Long Building Technologies	Aquatics	\$ 420.25	Freezer
48	Matthew Bender & Co	Attorney	\$ 135.43	Wyoming 2018 Code Citator
49	Midland Implement	Parks	\$ 100.12	Engine for Sand Pro
50	Montana Dakota Utilities	Various	\$ 2,600.83	Sept Natural Gas Bills
51	Mountain West Computer	Various	\$ 538.80	Toner, Cable, DVD, Router, UPS, Keyboard, Mouse & Folders
52	Napa Auto Parts	Various	\$ 472.57	Parts, Floor Dry, Hitch, Headlights, Brake Cleaner Etc...
53	Nickles, Lloyd	Electric	\$ 82.09	Net Meter Refund
54	Night Hawk	Electric	\$ 131.25	Quarterly Telemetry Fees
55	O'Reilly Automotive	Electric	\$ 4.85	Velcro
56	Office Shop, The	Administration	\$ 162.52	Copy Machine Fees
57	One Call of Wyoming	Elec, Water	\$ 75.75	Sept Electric Fees
58	Park County Landfills	Sanitation	\$ 207.48	September Tipping Fees
59	Park County Weed & Pest	Parks	\$ 175.22	Herbicide
60	Plaza Diane	Electric	\$ 113.31	Net Meter Refund
61	Polecat Printery	Police	\$ 220.77	Envelopes
62	Powell Ace Hardware	Various	\$ 255.94	Misc Purchases for Various Departments
63	Powell Economic Partnership	Council	\$ 11,250.00	First Quarter Special Request
64	Powell Electric	Electric	\$ 50.52	Electrical Material
65	Powell Senior Citizens Ago-go	Council	\$ 5,000.00	First Quarter Special Request
66	Powell Tribune	Various	\$ 2,112.77	Monthly Advertising & Publishing Fees
67	Powell Valley Recycling Task Force	Sanitation	\$ 4,982.68	Monthly Recycling Fees Collected
68	Powell Welding & Industrial	Shop	\$ 7.80	Welding Supplies
69	Production Machine Company	Sanitation	\$ 289.14	Hydraulic Hoses
70	Proforce Law Enforcement	Police	\$ 1,264.00	Ammunition
71	RDO Equipment	Streets, Water	\$ 1,490.12	Cutting Edges & Latches
72	Rimrock Tire	Police, Streets	\$ 33.81	Flat Tire Repairs
73	Seckman CPA, James B	Finance	\$ 15,000.00	Audit Services
74	Secretary of State	Finance, Police	\$ 60.00	Notary Filing Fees L Wolfe & J Davis
75	Sherwin Williams	Street	\$ 76.45	Yellow Street Paint
76	Shoshone Municipal Pipeline	Water	\$ 68,105.52	Monthly Water Usage & Tap Equivalents
77	State of Wyoming Dept of Revenue	Various	\$ 19,837.74	September Sales Tax Collected
78	TCT	Various	\$ 2,556.87	Monthly Phone, Fax, Cable & Internet Fees
79	Uline Shipping Supplies	Parks	\$ 562.86	Cleaning Supplies
80	Vision West	Aquatics	\$ 656.00	Front Desk & Concessions T Shirts
81	Warrant Transport	Sanitation	\$ 6,428.40	Waste Loads
82	Wesco	Electric	\$ 936.33	Splices, Connectors & Pre Forms
83	Wetzel, John	Council	\$ 333.70	Hotel, Mileage & Meal Reimbursement SLIB Cheyenne
84	White Ink Printing & Design	Parks, Water	\$ 6,350.87	Water Sample Shipping & Tree Guidebook Printing
85	WPCI	Various	\$ 88.02	Monthly Drug Test Fees
86	Wyoming Conference of Building Inspectors	Building	\$ 150.00	Conference Registration B Hubbard
87	Wyoming Department of Health	Water	\$ 168.00	Water Testing Fees
<b>TOTAL AMOUNT OF CLAIMS FOR:</b>			<b>\$ 232,138.72</b>	