

City Council Proceedings
October 1, 2018

The governing body of the City of Powell met in regular session at 6:00 p.m. on October 1, 2018 in the Council Chambers of City Hall. Mayor Wetzel opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Mayor Wetzel called the meeting to order and the following were present: Mayor John Wetzel, Council Members Jim Hillberry, Tim Sapp and Scott Mangold. Absent Council Members Floyd Young, Lesli Spencer and Eric Paul
City Officials: City Administrator Zane Logan, City Clerk Tiffany Brando, Attorney Sandee Kitchen, Deputy City Scott Kath, Finance Director Kaela Nelson and Water/Wastewater Supt. Ty McConnell.

Approval of Agenda: Councilman Mangold moved to approve the agenda, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

Approval of September 17, 2018 meeting minutes. Councilman Hillberry moved to approve, seconded by Councilman Mangold, unanimous approval, MOTION CARRIED.

Bills and Claims: Councilman Hillberry abstained #32. Councilman Mangold made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Councilman Paul arrived here.

Catering permit WYOld West Brewing Nov. 17th at the Commons. Councilman Mangold moved to approve, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Catering permit Red Zone Oct. 6th at Fairgrounds. Councilman Hillberry moved to approve, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Community Garden update by Patty Paulson with Big Horn Enterprise. She spoke on the success of the community garden with those she works with having physical or mental disabilities and the growth she has seen in her clients as well as others in the community. Ms. Paulson would like to request signage at the 3 entrances of the garden following a recent theft of harvestable plants and hopes to re-educate the community on the garden and if there is still an issue they may need to revisit the issue. Councilman Hillberry and Mangold agreed and stated may be able to look at locking during harvest time. Councilman Paul moved to approve city purchase of signs for entrance of community garden, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

Committee Updates: Councilman Mangold WMPA update.

Attorney Kitchen read Ordinance No. 9, 2018 – Ordinance No. 16, 2018 by title:

Ordinance No. 9, 2018 – An Ordinance Amending Section 13.04.030 of the Powell City Code Pertaining to Delinquency Charges for Utility Accounts by Setting Due Dates for Utility Bills, Penalty and Late Fees, and Date When Bill Considered Delinquent.

Ordinance No. 10, 2018 – An Ordinance Amending Section 13.04.040 of the Powell City Code Pertaining to Cause for Discontinuance of Utility Services by Listing Reasons for Discontinuance.

Ordinance No. 11, 2018 – An Ordinance Amending Section 13.04.050 of the Powell City Code Pertaining to Delinquent Accounts; Procedures for Termination or Installation of a Service Limiter by Changing the Timing of the Delinquent Notice, Eliminating the Specified Hearing Date, Clarifying the Requirements for Extension of Payment Arrangement, Requiring Cash or Cash Equivalent for Delinquent Account Payments, and Implementing a 4:00 PM Cutoff Time for Reinstatement of Services.

Ordinance No. 12, 2018 – An Ordinance Amending Section 13.04.070 of the Powell City Code Pertaining to Utility Deposits by Eliminating the Larger Deposit Amounts for All Electric Services and Commercial Accounts, Changing the Deposit Amount for Industrial Commercial Accounts, Authorizing the City Administrator to Waive the Deposit Requirement in Certain Circumstances and Requiring a Deposit for Bankruptcy Protection.

Ordinance No. 13, 2018 – An Ordinance Amending Section 13.04.080 of the Powell City Code Pertaining to Other General Utility by Adding Service is Nontransferable, Changes in Property Ownership, Changes in Property Tenancy, Service Application Requirement, Billing Error Resolution and Authorization for Entry of Inspection.

Ordinance No. 14, 2018 – An Ordinance Amending Section 15.12.180 of the Powell City Code Pertaining to Other Fees that are Adopted by Ordinance and Available for Public Examination at City Hall and by Increasing the Delinquent Account Fee, Establishing a Non-Emergency After Hours Call Out Fee and Voluntary Disconnect Fee.

Ordinance No. 15, 2018 – An Ordinance Repealing Section 13.12.210 of the Powell City Code Pertaining to Monthly Billing Dates and Delinquent Accounts for Water Works Systems as this is Covered in Another Section of the Code.

Ordinance No. 16, 2018 – An Ordinance Amending Section 13.12.020 of the Powell City Code Concerning Powers and Duties of City Administrator With Shut Off Notices for Water Works System by Repealing Subparagraph B.

Finance Director Nelson explained the need to make the process more clear and concise. Councilman Mangold moved to approve Ordinance No. 9, 2018 thru Ordinance No. 16, 2018 on first reading by consensus vote, seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Bid Results Police Pickup: Administrator Logan informed council of low bid \$28,214 from Fremont Motors Powell. Councilman Hillberry moved to approve and authorize necessary signatures to Fremont Motors Powell, seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Contract Policeapp.com: Administrator Logan explained contract and Attorney Kitchen asked that approval be contingent on changing "Powell Police Department "to" City of Powell, Wyoming a municipal corporation" and in paragraph 5 line 2 change the word "CITY" to "CLIENT". Mayor Wetzel clarified that using this app is no cost to the City. Councilman Mangold moved to approve and authorize signatures contingent on Attorney Kitchen's changes, seconded by Sapp, unanimous approval, MOTION CARRIED.

Bid Results City Vehicles: Administrator Logan informed council low bid was \$80,113 from Sheridan Motors for 3 vehicles with no exceptions. Councilman Sapp moved to approve Sheridan Motors and authorize all necessary signatures, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

Bid Results Vacuum Excavator: Administrator Logan informed council low bid with Wyoming Preference was \$74,387 from Titan Machinery. Councilman Mangold moved to approve and authorize necessary signatures, seconded by Councilman Hillberry, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan gave an update on Absaroka Street Project and WMPA update on rate study for all eight (8) towns.

There being no further business to be considered at this meeting, Councilman Paul moved to adjourn, seconded by Councilman Mangold unanimous approval, MOTION CARRIED. Mayor Wetzel adjourned the regular meeting at 6:43p.m.

APPROVED:

Mayor

ATTEST:

City Clerk

ACCOUNTS PAYABLE CLAIMS

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1	360 Office Solutions	Aquatics	112.00	Monthly Copy Machine Fees
2	Aldrich & Company	Streets	145.80	Pre Mix Concrete
3	AlSCO	Various	261.24	Mat Cleaning & Deodorizer
4	Ascent Aviation	Airport	42.42	Fuel Nozzle
5	AT&T Mobility	Administration	131.88	Monthly Cell Admin & IT
6	Big Horn Redi-Mix	Water	840.00	Slurry for Street Repair
7	Blair's Market	Various	319.80	Coffee, Creamer, Ice for Samples & Retirement Party Supplies
8	Bloedorn Lumber	Parks, W Wat	63.29	Hinge, Siding Corner & Safety Glasses
9	Blue360 Media	Police	368.90	WY Criminal & Traffic Laws
10	Border States Electric Supply	Electric	1,006.58	Insulators, Pole Foam & Plastic Bushing
11	Brando, Tiffany	Administration	650.89	Mileage, Hotel & Meal Reimbursed WAMCAT & SHRM Conf
12	Bruco	Parks	81.48	Foam Soap & Dispenser
13	Carquest	Various	294.87	Filters, Sockets, Brakes & Seals
14	Centurylink	Electric	45.93	August Phone Fees for Substation
15	Charter Communications	Police	7.42	August Cable TV Fees
16	Chief Supply	Police	37.58	Pepper Sprayer Holder
17	Cody Enterprise	Administration	83.10	Help Wanted Advertising Fees
18	Copper Mountain Irrigation	Electric	485.00	Pump Repair
19	Craig, Colby	Sanitation	250.00	Mowing Services for Snow Removal Lot
20	Cross Petroleum Service	Airport, Streets	441.80	Oil for Resale & Exhaust Fluid
21	Drivepayments	Water	74.17	August Credit Card Fees for Water Dock
22	Energy Labs	Waste Water	3,750.00	Waste Water & Household Water Testing
23	Engineering Associates	Cap Projects	42,449.49	Engineering Fees Absaroka Street Project
24	Fastenal	Electric	44.67	Toggle Bolts & Paint Marker
25	Fed Ex	Police	19.54	Package Shipping Fees
26	Ferguson Enterprises	Water	476.98	Repair Clamps & Meter Parts
27	Franck, Steve	Electric	120.00	City Share Work Boots
28	Fremont Beverage	Aquatics	142.40	Concession Supplies
29	Garvin Motors	Police	137.95	Tail Light for Unit 9-15
30	General Distributing	Aquatics	1,223.44	CO2 & Tank Rental Fees
31	Graybar Electric Company	Electric	568.06	Lamp Bases
32	Hillberry, Jim	Council	14.17	Mileage Reimbursement Pipeline Meeting
33	John Deere Financial	Various	828.35	Misc Purchases for Various Departments
34	Mid American Research Chemical	Streets, Water	686.02	Siliconized Release & Bug Spray
35	Midland Implement	Parks	2,488.03	Toro Engine
36	Mountain West Business Solutions	Various	199.56	Aug Copy Machine Fees
37	Mountain West Computer	Various	366.67	Adapters, Ink, Printer, Power Supply, Binders, & File Cabinet
38	Napa Auto Parts	Various	698.82	Batteries, Knob, Air Filter, Strobe & Relay
39	National Band & Tag Company	Police	152.95	2019 Dog Tags
40	National Merchant Alliance	Aquatics	244.31	August Credit Card Fees for Aquatic Center
41	Northwest Rural Water	Airport, W Wat	166.40	August Water Fees
42	Park County Landfills	Sanitation	321.36	August Tipping Fees
43	Park County Public Health	Police	20.00	Hepatitis B Immunization J Davis
44	Park County Weed & Pest	Parks	122.45	Herbicide
45	Polecat Printery	Aquatics	447.10	Fall/Winter Brochure
46	Powell Ace Hardware	Various	168.49	Misc Purchases for Various Departments
47	Powell Lock	Shop	72.00	Keys
48	Powell Veterinary Services	Police	105.04	X-rays & Novox Treatments for K9 Zeke
49	Principle Life Insurance Co	Various	46.98	Monthly Life Insurance Premium
50	Quality Asphalt Paving	Streets, Water	3,128.00	Street Patching Services
51	Rimrock Tire	Various	1,248.54	New Tires for Units 9-20 & 4-20, Tire Repair
52	Rocky Mountain Power	Waste Water	186.64	August Electrical Fees on Pump
53	Standard Insurance Company	Various	2,497.37	Monthly LTD Benefit Premium
54	Verizon Wireless	Various	1,445.42	August Cell Phone Charges & New Phone for PD
55	Visa	Various	20,403.30	Misc Purchases for Various Departments
56	Warren Transport	Sanitation	9,642.60	Trash Hauling Fees
57	Wesco	Electric	3,232.87	Sleeve Bag, Guy Markers, Polaris Taps, Splice Kits & Insulinks
58	White Ink Printing & Design	Police, Water	175.94	Business Cards & Water Test Shipping Fees
59	Womack Machine Supply Company	Sanitation	56.25	Valve Repair
60	WPCI	Various	88.02	Monthly Drug Testing Fees
61	Wyoming Law Enforcement Academy	Police	216.46	Recertification Classes K Richmond & T Carpenter
62	Wyoming Municipal Power Agency	Electric	354,788.06	August Electrical Fees

TOTAL AMOUNT OF CLAIMS FOR : 2-Oct-2018 458,934.85