

City Council Proceedings  
January 18, 2016

The governing body of the City of Powell met in regular session at 6:00 p.m. on January 18, 2016 in the Council Chambers of City Hall. Mayor Hillman opened the meeting and led those in attendance in reciting the Pledge of Allegiance. Mayor Hillman called the meeting to order and the following were present: Mayor Don Hillman, Council Members Lesli Spencer, Floyd Young, John Wetzel, Tim Sapp and Eric Paul. Absent Council Member Jim Hillberry  
City Officials: Administrator Zane Logan, City Clerk Tiffany Brando, City Attorney Sandra Kitchen, Deputy Attorney Scott Kath, Parks Supt. Del Barton, Finance Director Annette Thorington and Water/Wastewater Supt. Bill Winters.

Approval of Agenda: Mayor Hillman called for the review and approval of the agenda. City Administrator Logan added under Legal Waiver of Conflict of Interest between Powell Valley Healthcare and the City of Powell. Councilman Young moved to approve the agenda, motion seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

Approval of Minutes: Mayor Hillman called for any additions or corrections to the January 4, 2016 regular meeting minutes which were distributed to council and posted at City Hall prior to the meeting. Councilman Wetzel moved to approve the January 4, 2016 minutes as posted, motion seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Bills and Claims: Councilman Wetzel abstained from item #54 Powell Tribune. Councilman Paul made a motion the bills be allowed and authorize the Treasurer to draw warrants for payment of the same, motion seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Matters from the Public:

Recreational Activity and Bird Watching proposal was given by Parks Supt. Del Barton and Water/Wastewater Supt. Bill Winters. Set up on a trial basis a walk through bird watching area at the sewer lagoons due to the large variety of birds in the area. It would have a walk through gate and mailbox with checklists for people and will have posted where the boundaries are. Councilman Wetzel moved to approve to establish a bird viewing area as described, motion seconded by Councilman Young, unanimous approval, MOTION CARRIED.

Mayor/Council

Committee Updates: Councilman Young gave a recycling board update and Councilman Wetzel gave an update on WAM.

Mayoral Appointments: Mayor Hillman asked for the approval for the following boards: Tim Sapp to Planning & Zoning Board, Lesli Spencer Urban Systems Committee, CDBG Grant Sponsorship Committee and Park County Transportation Study Steering Committee, John Wetzel Airport Board, Josh Pomeroy Tree Advisory Board, John Sides Board of Adjustment, Glen Holm Board of Adjustment, Dave Bonner Park County Travel Council and Dusty Spomer Planning & Zoning Board. Councilman Young made a motion to approve all appointments, motion seconded by Councilman Wetzel, unanimous approval, MOTION CARRIED.

Legal: Waiver of Conflict of Interest between PVH and City of Powell. Attorney Kitchen went over the proposed waiver of conflict of interest and for a memorandum of understating PVH is working on with the City of Powell. A partner at Attorney Kitchen's firm represents PVH and she represents the City this would need to be in place before she can advise on the MOU. Councilman Wetzel move to approve and authorize necessary signatures, motion seconded by Councilman Paul, unanimous approval, MOTION CARRIED.

Administrative:

2<sup>nd</sup> Quarter Revenue and Expenses were explained by Administrator Logan and the City is on track as of the end of December.

Annual Disclosure of Conflict of Interest Statements were read by Attorney Kitchen for Mayor and Council, Administrator Logan and Finance Director Thorington.

Annual Bank Depository Records received were from the Bank of Powell and First Bank of Wyoming. Councilman Wetzel moved to approve the annual bank depository records, motion seconded by Councilwoman Spencer, unanimous approval, MOTION CARRIED.

Employee Benefit Management Services Schedule was explained by Administrator Logan and Finance Director Thorington is available for additional questions. Councilman Wetzel asked if the fees had changed from the last year. Finance Director Thorington stated yes overall the fees decreased from last year. Councilman Wetzel moved to approve and authorize necessary signatures, motion seconded by Councilman Sapp, unanimous approval, MOTION CARRIED.

General Announcements: Administrator Logan gave an update on applications for water/sanitation employee due last Friday. The water and sewer grants are still in process. The sewer grant will be heard Jan 21<sup>st</sup> in Cheyenne and Engineering Associates will represent the City. At this time the grant is being recommended for approval and we should know by the end of the week. The water project has already started and bids should be done this spring. WYDot will have an informational meeting Feb 1<sup>st</sup> from 4-6 pm before the next council meeting on the island removal on 14-A and will be answering questions from the public. Mayor Hillman gave council 14 tax fact brochures to hand out should anyone have questions and the survey is tentatively scheduled to be sent out around March.

There being no further business to be considered at this meeting, Councilman Young moved to adjourn, seconded by Councilman Paul, unanimous approval, MOTION CARRIED. Mayor Hillman adjourned the regular meeting at 6:33 p.m.

APPROVED:

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Mayor

ATTEST:

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City Clerk