City of Powell

Agenda Item Request Form

Agenda item for_____City Council Meeting

Subject: _____

Item to be presented by: _____

Description of agenda item: _____

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What action do you recommend the City Council take on this item?

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Submitted by	Approved by Mayor	Approved by City Administrator

Note: This form must be approved by the City Administrator and/or Mayor and be submitted to the City Clerk's Office NO LATER THAN 5:00 p.m. on the Wednesday prior to the Council meeting to be included on the agenda.